

# Registering for Classes: School of Business Students

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## Homer Connect Main Menu

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### **Personal Information**

View your address, phone and E-Mail Address; review name or social media

### **Student & Financial Aid**

Register for classes, view your academic records, financial aid, and

### **Class Schedule**

View the current schedule of classes.

### **Course Catalog**

View course information and course descriptions.

From the main menu select “Student & Financial Aid” followed by “Registration”

## Registration

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**Select Term**

**Add or Drop Classes**

Look Up Classes

**Change Class Options**

Week at a Glance

Student Detail Schedule

**Registration Status**

**Active Registration**

**Registration History**

If you know the CRN for your classes click “Add or Drop Classes”  
To search for courses select “Look Up Classes”

**Subject:** Accounting  
 Anthropology  
 Arabic

**Course Number:**

**Title:**

**Credit Range:**  hours to  hours

**Campus:** All  
 Ithaca  
 London

**Course Level:** All  
 Graduate  
 Undergraduate

**Part of Term:** All  
Non-date based classes only  
 First Half Semester  
 Full Semester


**Attribute Type:** All  
 Fine Arts  
 Global Perspective

**Start Time:** Hour  Minute  am/pm

**End Time:** Hour  Minute  am/pm

**Days:**  Mon  Tue  Wed  Thur  Fri  Sat  Sun

If you don't know the subject (department, i.e. Finance) of the class you're searching for click and hold "Accounting" and drag your mouse down to "Writing". This selects all subjects and will search all departments for you search criteria.



Click in the box in front of the CRN, scroll to the bottom of the page and click Register to add the CRN to the Worksheet and continue searching for classes until you've added

**Sections Found**

**Finance**

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap
<input type="checkbox"/>	<a href="#">42876</a>	FINA	32100	01	ITH	3.000	Security Analysis and Portfolio Management	TR	02:35 pm-03:50 pm	23

To select a course to register check the box under "Select" and click the "Register" button. This will only be an option if you are eligible to register.

- Once you have selected or course or know the CRN you can go to the add/drop page and submit courses to register.
- This page will only be available if your registration group has been activated.
- To find out when you register go to [http://ithaca.edu/registrar/Reg\\_Access.pdf](http://ithaca.edu/registrar/Reg_Access.pdf).

### **Please see the Student Services Team if...**

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- If you need assistance planning your degree or registering for classes, have a question regarding course selection, want to declare a concentration, etc.
- If you need to take a BUSINESS course this semester and are unable to register because blocked or reserved.
  - Note: Capacity overrides will NOT be approved based on preference i.e.: don't want to take an 8am class.
- If you are not able to register for a course because Homer doesn't recognize your class standing, but you have earned enough credits toward your degree to allow you to take the course.

### **Student Services Team**

Mon-Thurs.: 9:00am-5:00pm

Friday: 9:00am-4:00pm

AIM Name: BizServiceTeam

Email: Bizhelp@ithaca.edu