

Registration Form

Note: Continuing Ithaca College degree students should register online using Degree Navigator for their summer courses. Extramural and incoming students and students registering for workshops or any type of individual study (internship, independent study, or performance study) must register through the summer sessions office by completing this registration form.

Name _____
Last First Middle/maiden

ID no. _____ Birthdate _____ Male Female

Local summer address _____
P.O. box or street Apt. no. City County (N.Y. only) State Zip

Permanent address _____
P.O. box or street Apt. no. City County (N.Y. only) State Zip

Local phone (_____) _____ Permanent phone (_____) _____ E-Mail _____
Area code Area code

Ithaca College Degree Students

Undergraduate What degree? _____ Major _____
 Graduate Anticipated graduation date? _____
 Are you suspended, dismissed, or withdrawn? Yes No
 Are you on leave of absence? Yes No

For office use only	
EXMU-UNDE	<input type="checkbox"/> NEWAD
	<input type="checkbox"/> NEWTR
	<input type="checkbox"/> RETUR
EXMU-GRAD	<input type="checkbox"/> NEWAD
	<input type="checkbox"/> RETUR

Incoming and Extramural Students

Incoming
 Undergraduate Graduate
 Extramural (enrolled on a course-by-course basis)
 Previous college credit earned (not at Ithaca College)?
 Yes No

Extramural students registering for graduate-level courses must have the approval of the department's graduate program chair. Approved _____

Extramural students registering for business school courses must have the approval of the associate dean, Hugh Rowland. Approved _____

All Students

Have you registered at Ithaca College before?
 Yes No

If yes, when was your most recent enrollment?

Semester/term: Fall Spring Summer Year _____ How many Ithaca College credits have you earned? _____

Have you met the prerequisites for the course in which you are enrolling? Yes No

Course and Workshop Enrollment

For the workshop(s) listed below (if any), I wish to enroll on the following basis: Credit Noncredit

Course No.	Course Title	Instructor	Credits
Total credit hours			

Independent Study and Internship Enrollment

An approved petition to enroll in an independent study or internship must be attached. Approved by summer sessions office _____

Course No.	Course Title	Instructor	Credits
-51			
-51			
Total credit hours			

Performance Study Enrollment

Enrollment in performance study must be approved by the School of Music before registration (see page 35).

Graduate enrollment approved for () 1 credit or () 2 credits.

Undergraduate enrollment approved for () 2 credits or () 4 credits.

Course No.	Course Title	School of Music Dean's Office Approval*	Credits
-31			
-31			
Total credit hours			

* Not instructor's approval

Signature

By my signature I certify that the information provided above is true and accurate. I recognize my responsibility to read, understand, and abide by the policies and procedures printed in the Ithaca College summer sessions catalog 2004.

Payment Form

Ithaca College
Summer Sessions 2004

Please print in ink. Do not separate the registration and payment forms.

Name _____ ID no. _____
Last First Middle/maiden

Undergraduate or Graduate

Charges

Balance on student account \$ _____

Tuition \$632 x _____ credit hours \$ _____

Noncredit participation fee (certain workshops only)
\$316 x _____ credit hours \$ _____

Special course fee (in addition to tuition)
wilderness travel workshop \$250 \$ _____

Noncredit Orff-Schulwerk fees
certification workshop \$575 \$ _____
refresher workshop \$225 \$ _____

Graduate performance study fee
(in addition to tuition)
1 credit \$632 \$ _____
2 credits \$1,264 \$ _____

Other _____ \$ _____
(please specify)

Total charges \$ _____

Deductions

Tuition remission \$ _____
(approved form must be attached)

Loan \$ _____

Graduate assistantship \$ _____

Other _____ \$ _____
(please specify)

Total payment enclosed \$ _____

For bursar's office use only

Independent studies and
internships approved

MasterCard/Visa/Discover Authorization

MasterCard/Visa/Discover card number _____

Expiration date _____

Amount authorized _____

Print name as it appears on card _____

Cardholder's signature _____

Registering Online

Continuing Ithaca College degree students not registering for independent studies, internships, workshops, or performance studies should register online using Degree Navigator. Ithaca College students registering for independent studies, internships, workshops, or performance studies, as well as incoming and extramural students, must register in the summer sessions office, Towers Concourse.

Registering by Mail

Students registering by mail may pay by check, money order, or credit card. Make your check or money order payable to Ithaca College. Send the completed registration form and payment at least two weeks before your first class to Summer Sessions Office, Ithaca College, 120 Towers Concourse, Ithaca, NY 14850-7141.

Registering by Fax

Fax your registration with the completed credit card authorization on the payment form to 607-274-1263.

Special Notes

- Continuing Ithaca College degree students should register online for their summer courses using Degree Navigator prior to making payment. These students will be billed by the bursar's office for summer charges. Payment is expected prior to the beginning of classes. (Charges will be reflected on the student information system.) Past-due balances must be paid in order to register.
- Registration for the Healthy Musician workshops, Flute Institute, and Suzuki Teacher Institute should be made using the registration forms in the brochures for those programs. The brochures are available upon request; call 607-274-3143.
- The summer housing office opens May 17. If you have questions about accommodations, contact the housing staff at 607-274-1637. If you have questions before May 17, contact the Office of Conference and Event Services at 607-274-3313.
- Extramural students wishing to register for courses in the School of Business must have the approval of the associate dean, Hugh Rowland, prior to registration.
- Tuition remission benefits cannot be used for any type of individualized study.