

Student Information

ADMISSION

Admission to Ithaca College is selective. Applicants are carefully considered on the basis of individual qualifications, both academic and nonacademic. No decision to deny admission will be based on age, color, disability, handicap, marital status, military status, national origin, race, religion, sex, or sexual orientation.

Most students have followed traditional college preparation programs in secondary school; however, applicants from nontraditional schools are encouraged to apply. Applicants are required to furnish official transcripts of all their secondary school and college-level coursework, a report of SAT or ACT scores from the appropriate testing agency, and letters of reference. Auditions, portfolio reviews, and interviews are also required in certain programs.

Students who are interested in entering college early or who wish to take time off between high school and college may obtain information on early or deferred admission. Details of early decision, transfer admission, advanced placement, and special requirements for specific programs are given in the Ithaca College admission prospectus, which is available from the Office of Admission.

Freshmen and transfer candidates may apply for admission for the fall or spring semester. Prospective freshmen should apply in the fall of their senior year of secondary school, no later than February 1 for the fall semester, and no later than December 1 for the spring semester. Transfers should submit their application early in the semester prior to entry, and no later than March 1 for fall or December 1 for spring admission. Application forms may be obtained by writing the Office of Admission, Ithaca College, 100 Job Hall, Ithaca, NY 14850-7020, by calling 800-429-4274 or 607-274-3124, by fax at 607-274-1900, or e-mail at admission@ithaca.edu. Applications may be submitted online at www.ithaca.edu/admission. Ithaca College also accepts the Common Application and requires a supplemental form.

A special orientation program is held for new students. Since academic advising and registration are an integral part of this program, it is essential that all new students attend. Details of dates, costs that may be involved, and the program itself are provided to new students by the director of first year programs.

Applicants whose first language is not English are required to take the Test of English as a Foreign Language (TOEFL) by arrangement with the Educational Testing Service. The test scores must be reported directly by the testing organization to the undergraduate admission office. A satisfactory command of English is essential for successful undergraduate study. Applicants are expected to achieve a minimum TOEFL score of 550 on the paper version, 213 on the computer version, or 80 on the Internet-based version (iBT). A score of 600 or its equivalent on the verbal section of the SAT exempts applicants from the TOEFL test requirement. If TOEFL bulletins and registration forms are not available locally, they may be obtained by writing to Test of English as a Foreign Language, Box 6154, Princeton, NJ 08541-6154, or by calling 609-951-1100.

Prospective students and families are encouraged to visit Ithaca College. Campus tours are conducted hourly from 9:00 a.m. to 3:00 p.m. on weekdays and from 9:00 a.m. to 11:00 a.m. on most Saturdays while the College is in session. Interviews and tours are also available throughout the summer. Visitors are asked to contact the Office of Admission for assistance with their plans prior to their visit. Tours depart from the admission office in Job Hall.

Filing Dates for Fall 2007

Admission Application Filing Dates for Fall 2007

- Early decision applications must be received by November 1, 2006.
- Early decision notification will be released by December 15, 2006.
- Early decision enrollment deposit is due by February 1, 2007.
- Regular decision applications must be received by February 1, 2007, for freshmen, and by March 1 for transfers.
- Regular decision notification will be released on a modified rolling basis by April 15, 2007.
- Enrollment deposits are due by May 1, 2007.

Financial Aid Application Filing Dates for Fall 2007

- Early decision applicants seeking early notification of their financial aid eligibility must submit the Profile application, available from the College

Scholarship Service (CSS). To receive the application from CSS, applicants must register with and submit a fee to CSS beginning in mid-October. Completed application materials must be returned to CSS for processing by November 1, 2006.

- Regular decision applicants seeking notification of their financial aid eligibility before the enrollment deposit due date must file the Free Application for Federal Student Aid (FAFSA) with the U.S. Department of Education by February 1, 2007.
- All candidates seeking federal aid must file the official FAFSA form with the U.S. Department of Education before the end of the period for which aid is sought.

TRANSFER STUDENTS

Students are encouraged to explore transfer options at Ithaca College. A transfer student is defined by Ithaca College as one who has matriculated in a degree program at another institution or a high school graduate who is enrolled in or has completed nine or more college credits. Transfer students may apply for either fall or spring admission to the College. Details about specific deadlines and admission information, along with an application, can be found in the Ithaca College admission prospectus, which is available from the Office of Admission, or online at www.ithaca.edu/admission.

Transfer applicants are reviewed based on all their college work and on their high school academic record. Transfer applicants are required to furnish the following items directly to the Office of Admission:

- signed, completed application
- official high school transcripts
- official college or university transcripts
- SAT or ACT scores
- letter of recommendation
- statement of academic goals and reasons for transfer

Auditions, portfolio reviews, and interviews are also required for certain programs. For specific academic information, consult the transfer student sections in this catalog at the beginning of each school section.

Credit evaluations follow every acceptance letter from Ithaca College. Credit is granted for most college-level courses with a grade of C- or higher. If you are considering applying to Ithaca College, we can provide you with an unofficial evaluation of transfer credits if you send us a written request with your transcripts. All official documents, along with letters of inquiry, should be mailed to the Office of Admission, to the attention of the transfer admission coordinator.

A special transfer transition program provides academic advising, testing, and registration information for incoming transfer students. Details about this program are sent to all matriculating students by the Office of First Year Programs and Orientation.

Transfer students are encouraged to visit Ithaca College to tour the campus and meet with an admission representative or a faculty member. Contact the Office of Admission at 800-429-4274 or 607-274-3124, by fax at 607-274-1900, or by e-mail at admission@ithaca.edu. Specific information can be obtained by phone if you are unable to visit the campus.

ADVANCED PLACEMENT POLICY

These policies (see the table of advanced placement equivalents) are in effect for students entering Ithaca College in the 2006–2007 academic year. They are subject to change at any time.

In the School of Humanities and Sciences, general elective credit is department specific and may be used to meet distribution requirements. Students may apply up to six course-specific credits of AP (Advanced Placement), IBO (International Baccalaureate), or CLEP (College Level Examination Program) toward their general education requirements. See p. 114, “General Education Requirement,” in the School of Humanities and Sciences.

For additional information about Ithaca College's advanced placement policies, contact Charlotte Richardson in the Office of the Registrar, 220 Job Hall, phone 607-274-1210. Ithaca College's ETS School Code is 2325. Scores must be sent directly to the Office of the Registrar, 220 Job Hall, Ithaca, NY 14850-7013, before credit is granted.

Advanced Placement (AP) Equivalents

In all schools, scores of 1 or 2 (and in some cases 3) will not be awarded credit. Scores of 3, 4, and 5 are awarded credit as indicated below.

AP Exam	Score	IC Course Equivalent	Credit
Studio Art — 2D Portfolio	3	ART-1xxxx art elective	6
	4,5	ART-12000 Two-Dimensional Design ART-1xxxx art elective	3 3
Studio Art — 3D Portfolio	3	ART-1xxxx art elective	6
	4,5	ART-12100 Three-Dimensional Design ART-1xxxx art elective	3 3
Studio Art — Drawing	3	ART-1xxxx art elective	6
	4,5	ART-13000 Introduction to Drawing ART-1xxxx art elective	3 3
Art History	3	ARTH-1xxxx art history elective	6
	4,5	ARTH-11700 Survey of Western Art I	3
		ARTH-11800 Survey of Western Art II	3
Biology	3	BIOL-11500 Essentials of Biology BIOL-1xxxx	6
	4	BIOL-11500 Essentials of Biology BIOL-1xxxx biology elective	6
	5	BIOL-12100, BIOL-12200 Principles of Biology: may receive course-specific credit provided there is evidence of laboratory component and a passing score on a dept. exam	8
Chemistry	3	CHEM-1xxxx chemistry elective	6
	4	CHEM-1xxxx chemistry elective CHEM-12100 Principles of Chemistry	4 4
	5	CHEM-1xxxx chemistry elective CHEM-12100 Principles of Chemistry CHEM-12200 Principles of Chemistry	1 4 3
Computer Science A	3	COMP-1xxxx computer science elective	3
	4,5	COMP-17100 Principles of Computing Science I	4
Computer Science AB	3	COMP-1xxxx computer science elective	6
	4	COMP-17100 Principles of Computing Science I COMP-1xxxx computer science elective	4 4
	5	COMP-17100 Principles of Computing Science I COMP-17400 Principles of Computing Science II	4 4
Economics — Macro	4,5	ECON-12100 Principles of Macroeconomics	3
Economics — Micro	4,5	ECON-12200 Principles of Microeconomics	3
English Literature/Composition or	3	WRTG-1xxxx writing elective ENGL-1xxxx English elective (Advanced placement credit is granted for only one English exam.)	3 3
	4,5	WRTG-1xxxx writing elective ENGL-1xxxx English elective (Advanced placement credit is granted for only one English exam.) May receive course-specific credit (WRTG-10700 in place of WRTG-1xxxx) when a score of 1 or 2 is achieved in the IC writing placement examination	3 3
Environmental Science	3,4,5	BIOL-10400 Environmental Biology	3
French Language	3	FREN-3xxxx French elective	6
	4,5	FREN-30100 Spoken and Written Communication I FREN-3xxxx French elective	3 3
French Literature	3	FREN-3xxxx French elective	6
	4,5	FREN-31300 Introduction to French Literature to 1715 FREN-3xxxx French elective	3 3
Human Geography	3	HIST-2xxxx history elective	3
	4,5	HIST-20300 Introductory Geography	3

German Language	3	GERM-3xxxx German elective	6
	4,5	GERM-30100 Spoken and Written Communication in German I GERM-3xxxx German elective (level 3)	3 3
Government and Politics: Comparative	3	POLT-1xxxx politics elective	3
	4,5	POLT-12800 International Relations	3
Gov't and Politics: U.S.	3	POLT-1xxxx politics elective	3
	4,5	POLT-10100 U.S. Politics	3
European History	3	HIST-1xxxx history elective	6
	4,5	HIST-10200 Modern Western Civilization (but not HIST-10100) HIST-1xxxx history elective	3 3
U.S. History	3	HIST-1xxxx history elective	6
	4,5	HIST-11100 U.S. History to 1865 HIST-11200 U.S. History since 1865	3 3
World History	3	HIST-1xxxx	6
	4,5	HIST-18100 World Civilization I HIST-18200 World Civilization II	3 3
Latin Literature* or Latin Virgil	3,4,5	LATN-10100 Elementary Latin I LATN-10200 Elementary Latin II (Advanced placement credit is granted for only one Latin exam.)	3
Math/Calculus AB	3,4,5	MATH-11100 Calculus I	
Math/Calculus BC	3,4,5	MATH-11100 Calculus I MATH-11200 Calculus II	4 4
Music Theory	4,5	MUTH-1xxxx music theory	2
Physics B	3	PHYS-1xxxx physics elective	6
	4,5	PHYS-10100 Introduction to Physics I PHYS-10200 Introduction to Physics II	4 4
Physics C	3	PHYS-1xxxx physics elective	6
	4,5	PHYS-11700 Principles of Physics I: Mechanics PHYS-11800 Principles of Physics II: Electricity and Magnetism	4 4
Psychology	4,5	PSYC-10300 General Psychology	3
Spanish Language	3	SPAN-3xxxx Spanish elective	6
	4,5	SPAN-32300 Conversation I: Contemporary Issues I SPAN-32400 Conversation II: The Spanish-Speaking World	3 3
Spanish Literature	3	SPAN-3xxxx Spanish elective	6
	4,5	SPAN-318-32200 Analysis of Hispanic Literary Texts SPAN-3xxxx Spanish elective	3 3
Statistics	3,4,5	MATH-24300 Statistics	3

*Students may not receive credit for both Virgil and Latin Literature.

INTERNATIONAL BACCALAUREATE POLICY

The International Baccalaureate Organisation (IBO) is a nonprofit educational foundation based in Switzerland that works with secondary schools throughout the world on programs for students between the ages of 16 and 19 years. Designed as a comprehensive, two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is not based on the pattern of any single country but incorporates the best elements of many. Beyond intellectual rigor and high academic standards, strong emphasis is placed on the ideals of international understanding and responsible citizenship. The table of IBO equivalents summarizes Ithaca College's policy on interpreting the IBO standards. This policy is in effect for students entering Ithaca College in the 2006–2007 academic year and is subject to change at any time. This table reflects credit awarded for higher-level subjects. No credit is awarded for subsidiary-level subjects. A limited number of IBO credits may be applied toward general education requirements; see “Advanced Placement Policy,” p. 268.

All other International Baccalaureate Organisation examinations will be reviewed on an individual basis after the student provides a course description or syllabus. For additional information about Ithaca College's international baccalaureate policies, please contact Charlotte Richardson in the Office of the Registrar, 220 Job Hall, 607-274-1210.

International Baccalaureate Policy Equivalents

IBO Exam	Score	IC Course Equivalent	Credit
Accounting	6,7	ACCT-22500 Financial Accounting ACCT-22600 Management Accounting	3 3
Art Design	4,5,6,7	ART-1xxxx art elective	3
Biology	4,5	BIOL-11500 Essentials of Biology	6
	6,7*	BIOL-11500 Essentials of Biology BIOL-1xxxx biology elective *Students can receive course-specific credit for BIOL-12100, BIOL-12200, provided there is evidence of a laboratory component and a passing score on a department exam.	3 3
Business and Management	4,5	MGMT-2xxxx management elective	6
	6,7	ACCT-22600 Management Accounting ACCT-2xxxx management elective	3 3
Chemistry	4,5	CHEM-1xxxx chemistry elective	7
	6,7	CHEM-12100 Principles of Chemistry I CHEM-12200 Principles of Chemistry II	4 3
Computer Science	4,5,6,7	COMP-1xxxx computer science elective	3
Design Technology	4,5,6,7	xxx-1xxxx open elective	3
Economics	4,5,6,7	ECON-12100 Principles of Macroeconomics ECON-12200 Principles of Microeconomics	3 3
	4,5,6,7	ENGL-1xxxx English elective WRTG-1xxxx writing elective IB credit is granted for only one English exam. *May receive course specific credit WRTG-11100 in place of WRTG-1xxxx when score of 1 or 2 is achieved in the IC writing placement	3 3
French A or B	4,5,6,7	FREN-10100 Elementary French I FREN-10200 Elementary French II	3 3
Geography	4,5,6,7	HIST-20300 Introductory Geography	3
German A or B	4,5,6,7	GERM-10100 Elementary German I GERM-10200 Elementary German II	3 3
History	4,5,6,7	HIST-25200 Germany 1918-45	3
History of Africa	4,5,6,7	HIST-1xxxx history elective	3
History of the Americas	4,5,6,7	HIST-1xxxx history elective	3
History of Europe	4,5,6,7	HIST-10200 Modern Western Civilization HIST-1xxxx history elective	3 3
History and Culture of the Islamic World	4,5,6,7	HIST-26100 The Middle East HIST-2xxxx history elective	3 3
History of East/Southeast Asia and Australia	4,5,6,7	HIST-1xxxx history elective	3
History of West/South Asia	4,5,6,7	HIST-1xxxx history elective	3
Japanese A2	4,5,6,7	xxx-1xxxx language elective	6
Japanese B	4,5,6,7	xxx-1xxxx language elective	6
Latin	4,5,6,7	LATN-1xxxx Latin elective	6
Mathematics	4,5	MATH-1xxxx math elective	8
	6,7	MATH-11100 Calculus I MATH-11200 Calculus II	4 4
Mathematics with Further Mathematics	4,5,6,7	Subject to departmental review	
Music	4,5,6,7	MUTH-xxxx music elective	3
Philosophy	4,5,6,7	PHIL-10100 Introduction to Philosophy: Problems	3
Physics	4,5	PHYS-1xxxx physics elective	8
	6,7	PHYS-10100 Introduction to Physics I PHYS-10200 Introduction to Physics II	4 4
Psychology	4,5,6,7	PSYC-10300 General Psychology	3
Social Anthropology		No credit	
Spanish A or B	4,5,6,7	SPAN-10100 Elementary Spanish I SPAN-10200 Elementary Spanish II	3 3
	4,5,6,7	PHIL-1xxxx philosophy elective	2
Theater Arts	4,5,6,7	THPA-1xxxx theater elective	3
Turkish A1	4,5,6,7	xxx-1xxxx language elective	6

CLEP POLICY

Ithaca College, at the discretion of the student's dean or program director, accepts credit from the College Level Examination Program (CLEP). Credit is awarded for both general and subject examinations as outlined in the chart below. Test results should be sent directly to the Office of the Registrar. A limited number of CLEP credits may be applied toward general education requirements; see "Advanced Placement Policy," page 3. For additional information about Ithaca College's CLEP policy, please contact Charlotte Richardson in the Office of the Registrar, 220 Job Hall, 607-274-1210.

CLEP Examination Evaluations

General Examinations

CLEP Exam	Min Score	IC Course Equivalent	Credits
English Composition*	50	WRTG-1xxxx writing elective	6
Humanities	50	ENGL-1xxxx English elective xxx-1xxxx humanities elective	3 3
Mathematics	50	MATH-10200 Pre-Calculus MATH-24300 Statistics	3 3
Natural Science	50	xxx-1xxxx natural science elective	6
Social Science and History	50	HIST-2xxxx history elective xxx-1xxxx soc. sci. elective	2 4

Subject Examinations

American Government	50	POLT-1xxxx politics elective	3
American History I	50	HIST-11100 U.S. History I	3
American History II	50	HIST-11200 U.S. History II	3
American Literature	50	ENGL-10500 Intro. to American literature ENGL-1xxxx English elective	3 3
Analysis/Interpretation of Literature*	50	ENGL-10700 Intro. to Literature ENGL-1xxxx English elective	3 3
Calculus/Elementary Functions	50	MATH-11100 Calculus I MATH-11200 Calculus II	4 4
College Algebra	50	MATH-10100 Intermediate Algebra	2
College Algebra/Trigonometry	50	MATH-10200 Pre-Calculus	3
College French	50	FREN-10100 Elementary French I FREN-10200 Elementary French II	3 3
	62	FREN-10100 Elementary French I FREN-10200 Elementary French II FREN-20100 Intermediate French I FREN-20200 Intermediate French II	3 3 3 3
College German	50	GERM-10100 Elementary German I GERM-10200 Elementary German II	3 3
	63	GERM-10100 Elementary German I GERM-10200 Elementary German II GERM-20100 Intermediate German I GERM-20200 Intermediate German II	3 3 3 3
College Spanish	50	SPAN-10100 Elementary Spanish I SPAN-10200 Elementary Spanish II	3 3
	66	SPAN-10100 Elementary Spanish I SPAN-10200 Elementary Spanish II SPAN-20100 Intermediate Spanish I SPAN-20200 Intermediate Spanish II	3 3 3 3
Educational Psychology	50	PSYC-21000 Educational Psychology	3
English Literature*	50	ENGL-10700 Introduction to Literature ENGL-1xxxx English elective	3 3
Freshman College Composition*	50	WRTG-1xxxx writing elective	3
General Biology	50	BIOL-12100 Principles of Biology I BIOL-12200 Principles of Biology II	4 4
	50	CHEM-12100 Principles of Chemistry I CHEM-12200 Principles of Chemistry II	4 3
Human Growth/Development	50	PSYC-2xxxx psychology elective	3

* Students may receive credit for only one of either English Composition or Freshman College Composition and only one of either Analysis/Interpretation of Literature or English Literature.

Information Systems and Computer Applications	50	COMP-11000 Introduction to Computers and Information Systems	3
Intro. to Business Law	50	GBUS-20300 Introduction to Law I	3
Intro. to Sociology	50	SOCI-10100 Introduction to Sociology	3
Principles of Accounting	50	ACCT-22500 Financial Accounting ACCT-22600 Management Accounting	3 3
Principles of Macroeconomics	50	ECON-12100 Principles of Macroeconomics	3
Principles of Management	50	MGMT-22000 Principles of Management	3
Principles of Microeconomics	50	ECON-11000 Principles of Microeconomics	3
Psychology	50	PSYC-10300 General Psychology	3
Trigonometry	50	MATH-10200 Pre-Calculus	3
Western Civilization	50	HIST-10100 Foundations of Western Civilization	3
Western Civilization	50	HIST-10200 Modern Western Civilization	3

ARTICULATION AGREEMENTS

Ithaca College has a number of articulation agreements with area community colleges and other two-year colleges. These agreements make it possible for students to plan a program of study that begins with an associate degree at a two-year college and leads to a four-year degree from Ithaca College. These agreements are designed to maximize the number of credits students will be able to transfer to Ithaca. Areas of concern such as admission to Ithaca College, financial aid, and campus housing are clearly discussed.

Articulation agreements are made with specific programs at the two-year colleges and require students to complete one of these degree programs with a cumulative GPA of 2.75 or higher. Each agreement specifies how coursework in the associate degree program applies to the Ithaca College baccalaureate degree program and recommends appropriate courses to complete at the two-year college. Articulation agreements also specify courses that must be taken at Ithaca College to maximize the likelihood of completing the baccalaureate degree in two years of additional study.

Students interested in admission to Ithaca College through an articulation agreement are encouraged to contact the Office of Admission during the first year of their associate degree programs.

For more information and/or copies of the agreements, contact the appropriate dean's office

Two-Year Degree and Major Ithaca College Degree and Major

Broome Community College

A.S. liberal arts: physical education transfer B.S. physical education (teaching)

Cayuga County Community College

A.A.S. accounting B.S. accounting
 A.S. business administration B.S. business administration
 A.A. liberal arts and science
 —humanities and social science All majors H&S
 A.S. liberal arts and science
 —mathematics All majors H&S
 A.S. liberal arts and science
 —mathematics and science All majors H&S
 A.A.S. telecommunications
 —audio-radio production/career B.S. television-radio/audio production
 A.A.S. telecommunications
 —radio and television broadcast/career B.S. television-radio/video production

Corning Community College

A.A.S. accounting B.S. accounting
 A.S. business administration B.S. business administration
 A.S. 31 liberal arts and sciences
 —humanities and social science B.S. television-radio with a concentration in video production
 A.S. 31 liberal arts and sciences
 —humanities and social science B.S. physical education (teaching)
 A.S. 31 liberal arts and sciences
 —humanities and social science B.S. leisure services (recreation management)

Herkimer County Community College

A.A.S. human services B.S. community health education with a concentration in gerontology, nutrition, planned interdisciplinary combination (PIC), or worksite health promotion
 A.A.S. liberal arts and sciences
 —physical education B.S. health education (teaching)
 B.S. physical education (teaching)
 B.S. health education and physical education (teaching)
 B.S. television-radio

Monroe Community College

A.A.S. accounting B.S. accounting
 A.S. business administration B.S. business administration
 A.A.S. visual communications technology:
 photo/television B.S. television-radio with a concentration in audio production; video production
 All majors H&S
 A.A. liberal arts and sciences
 —humanities and social science All majors H&S
 A.S. liberal arts and sciences
 —general studies All majors H&S
 A.S. liberal arts and sciences
 —science B.S. clinical/exercise science
 A.S. liberal arts and sciences
 —physical studies B.S. physical education (teaching)
 A.S. physical education studies B.S. health education and physical education (teaching)

A.S. general studies

B.S. leisure services (recreation management)
 B.S. community health education with a concentration in gerontology, nutrition, planned interdisciplinary combination (PIC), or worksite health promotion
 B.S. health education

Onondaga Community College

A.S. recreational leadership B.S. leisure services (recreation management)

SUNY Cobleskill

A.A. in social sciences
 —physical education B.S. physical education

SUNY Morrisville

A.S. sports, nutrition, and fitness management B.S. clinical/exercise science

Tompkins Cortland Community College

A.A.S. accounting B.S. accounting
 A.S. recreation leadership B.S. leisure services (recreation management)
 A.A.S. chemical dependency counseling B.S. community health education with a concentration in planned interdisciplinary combination (PIC)
 B.S. community health education with a concentration in nutrition
 B.S. community health education with a concentration in planned interdisciplinary combination (PIC)
 B.S. health education (teaching)
 B.S. health and physical education (teaching)
 All majors H&S
 A.A. liberal arts and science
 —humanities All majors H&S
 A.S. liberal arts and science
 —math and science All majors H&S
 A.S. liberal arts and science
 —social science All majors H&S

HIGHER EDUCATION OPPORTUNITY PROGRAM (HEOP)

Ithaca College sponsors the New York State Higher Education Opportunity Program (HEOP). HEOP provides access to college for selected students whose prior academic experiences do not reflect their true potential. HEOP students meet both academic and financial guidelines set by the New York State Education Department and by the College. Educational costs are met

through need-based aid programs consisting of the Ithaca/New York State HEOP grant, New York State TAP and HEOP grants, and federal aid programs such as Pell grants, SEOG, Stafford loans, and work-study. All entering HEOP first-year students attend a four-week pre-freshman summer academic orientation program. Designed to strengthen learning skills, broaden academic background, and familiarize students with Ithaca College resources, the summer program provides a comprehensive preview of college-level academic work.

During the academic year HEOP students receive academic support from professional staff in more than a dozen subject areas. In addition, program counselors assist students with academic issues, financial aid, career planning, and personal concerns. All first-year HEOP students meet weekly with one or more tutors and biweekly with a program counselor. After the freshman year, students may consult the academic support staff as needed and may be assigned regular meetings in order to strengthen academic performance.

In addition, Ithaca College sponsors the New York State Collegiate Science and Technology Entry Program (CSTEP). CSTEP provides academic enrichment and career-oriented experiences for students who want to pursue careers in science- and health-related fields, or in licensed professions such as law and accounting. CSTEP students participate in internships, conduct research, and work with faculty or professional mentors to learn more about their areas of interest. Eligibility for CSTEP depends on a number of factors, including New York residency, ethnicity, and family income levels. Students are selected for participation both during the admissions process and during the school year.

To apply for HEOP, students should do the following:

1. Check the Higher Educational Opportunity Program (HEOP) box on the Ithaca College application.
2. Complete the Free Application for Federal Student Aid (FAFSA), and send it to the federal processor for analysis. Indicate on the form that information is to be released to Ithaca College. NOTE: The application takes four to six weeks to process before release to the College. The completed FAFSA should be mailed to the federal processor as soon as possible. HEOP-eligible students also must submit a New York State Express TAP Application (ETA) to the address indicated within the form. The FAFSA application is available at local high schools or colleges. The ETA is mailed directly to the student after the processing of the FAFSA. For more information, see "Student Aid," p. 275.
3. Transfer students eligible for HEOP should submit a transfer application form to verify state eligibility. This form is available through the HEOP program in which the student was last enrolled or New York State public-sponsored Equal Opportunity Program offices at SUNY and CUNY institutions.

INTERNATIONAL STUDENTS

Ithaca College encourages applications from international students and values the cultural enrichment they bring to the campus community. The Office of International Programs provides cultural adjustment advice, an orientation on maintaining legal student status, and other support services.

Before an international student may enroll at Ithaca College, his or her visa eligibility and financial status must be reviewed by the Office of International Programs and the Office of Admission. A financial statement and supporting documentation must be received by the admission office at least eight weeks before the semester for which the applicant is seeking admission. These documents must show that all educational expenses for the duration of the student's stay in the United States -- including tuition, room, board, books, and international travel -- can be fully met by the student, his or her family and/or sponsor, and other sources of financial assistance. An I-20 form, which is required for the application for a student visa, is issued to candidates who have been offered admission, who have submitted their enrollment confirmation and advance deposit, and who have provided the requisite financial documentation.

Applicants whose native language is not English should note the information on the Test of English as a Foreign Language (TOEFL). A score of 550 (213 for the computer version, 80 for the iBT version) or better is required for admission.

The TOEFL "Bulletin of Information" and registration forms can be obtained in many cities outside the United States. They often are available at American embassies and consulates, offices of the U.S. Information Service, U.S. educational commissions and foundations, and binational centers.

HEALTH CENTER

The Hammond Health Center serves the individual and collective health care needs of the Ithaca College community by providing comprehensive primary care medical services for students, individual and community education, and prevention and health screening, and by assessing and responding to the public health needs of the campus community. Committed to providing students with excellent and highly accessible clinical services in an inviting, respectful, and confidential environment, the center strives to promote healthy life choices, to educate students about their illnesses and medical care, to promote consumer competency, and to listen to and partner with students in providing care. It adheres to the general principles and standards of ethical conduct endorsed by the American College Health Association: to do no harm, provide service in a caring manner, respect autonomy, protect privacy, maintain competence, promote justice, and respect diversity. The Ithaca College student health service is fully accredited by the Accreditation Association for Ambulatory Health Care.

Prior to the first day of classes, every matriculating student (freshman, transfer, or adult student) is required to complete and submit the Health Certification Form to the College health center. Students who do not comply with this requirement will not be allowed to remain on campus, and their course registrations will be canceled. In the event that a student does not receive a copy of this form in the mail, he or she may obtain one from the College health center, or online at www.ithaca.edu/health.

EXPENSES

Basic Annual Costs 2006–2007

All costs are subject to change without notice; these fees are payable in U.S. currency.

Tuition and fees	\$26,832
Board	4,926
Room	5,388
Health insurance	385
Total	\$37,531

The above rate for room is based on double occupancy in one of the campus residence halls; rates vary with the type of facility. The College has limited single, suite, and apartment accommodations at higher rates. Triple occupancy rooms are also available at a lower rate.

Additional Costs

Additional costs are involved in the following areas:

Roy H. Park School of Communications

The Park School does not require laboratory fees. However, the increasingly convergent nature of the communications discipline requires that all students have consistent access to a basic set of multimedia tools. Beginning in fall 2006, all entering students will be required to acquire a laptop computer for use in their classroom and production work. Specifications about the required make and model will be provided to students upon admission to the Park School. Students enrolled in certain courses may be required to supply their own equipment or materials, including computer data storage media. In cinema and photography, students are expected to furnish their own light meters and their own cameras for all still photography courses. In addition, students must purchase materials such as photographic film and paper, motion picture film, and mounting board. Because of the large number of production courses, B.F.A. majors will incur additional costs for materials.

School of Health Sciences and Human Performance

With the exception of two majors (exercise science and sport studies), the curriculum of each of the programs in the school requires between one and five field-based experiences. Any related field experience expenses (housing, transportation, uniforms, etc.) are borne by the students. Students work closely with the fieldwork coordinator within their department to identify and secure placement at a facility that aligns with the profession they plan to pursue. In some instances, students will be able to complete field experiences locally during the regular semester while taking classes. However, many students choose to complete their field experiences outside of the regular semester. Tuition costs for summer and winter intersession coursework are calculated based on the number of credits the student registers for and the prevailing summer session rate.

Students who are majoring in an allied health field are required to be covered by the Ithaca College professional liability insurance policy. Students will be billed by policy year (September 1 to August 30) for coverage under this policy during the semester(s) they are registered for any type of field experience (the fee is approximately \$20). In addition, certain courses (as indicated in the course descriptions) may also require students to be covered under this policy. Further information regarding insurance coverage is located within the policies and procedures section for each department.

Additional expenses may be required for the purchase of specialized equipment for specific courses in certain departments, as well as for courses offered through the physical activity, leisure, and safety (PALS) program. General information regarding these requirements is contained within the individual course description and is discussed by the instructor on the first day of class.

School of Music

Performance study fee — All fees for private lessons are paid in addition to regular tuition.

Music majors and minors (undergraduate, full-time, and part-time): No fees are charged for required lessons that are part of the degree program. For lessons not part of the degree program, the fee is \$894. Such lessons consist of one-half hour of contact time per week per semester.

Non-music majors (undergraduate, full-time, and part-time): A fee of \$580 is charged for lessons, which consist of one-half hour of contact time per week per semester.

Explanation of Charges

Tuition

Tuition for full-time students is based on a minimum of 12 and a maximum of 18 credits per semester. Students taking fewer than 12 credits will be charged \$894 per credit plus a \$15 part-time enrollment fee. Those who exceed 18 credits per semester will be charged \$894 for each additional credit.

Withdrawing from a course does not remove the responsibility for paying for that course if those credits caused the student to be billed for more than 18 credits. At the end of the add/drop period, students are liable for the credits for which they are enrolled at that time, regardless of a later withdrawal.

Full-time students who officially withdraw, take a leave of absence, or are dismissed from Ithaca College are charged a percentage of total tuition depending on the number of weeks attended. Weeks are counted from the first day of classes in each semester. No refunds are granted until the student completes the College's official withdrawal or leave of absence procedure. See p. 273 for the complete refund policy. Any federal aid recipient who takes a leave of absence or withdraws within the ninth week should be aware that a return of federal aid may be required even though full tuition, room, and board charges will be incurred.

Students who change from full-time to part-time status must do so by the end of the second week of classes in order to receive a refund. No refunds are made to part-time students after the end of the second week of classes. Application forms for part-time status are available from the registrar.

If a student is called to active military duty during a semester, the College will apply, in full, any tuition paid for that semester to any future semester in which he or she may return. Room and board refunds will be issued on a pro rata basis consistent with our current policy.

Based on a 15-week semester, the following refund percentages are applied to the appropriate charges:

1st week	100%
2nd week	85%
3rd week	70%
4th week	60%
5th week	50%
6th week	40%
7th week	30%
8th week	15%
9th week	0%

Any recipients of Title IV financial aid (i.e., federal aid through subsidized or unsubsidized Stafford loan; PLUS or Perkins loans; Pell or SEOG grants; or work-study) or institutional, state, or private grants/scholarships need to refer to the section on "Federal Title IV Refund Procedures," p. 282.

Board

All students residing in College housing facilities, with the exception of those in apartments with cooking facilities, must participate in the College residential meal plan. Upon official withdrawal or dismissal, a refund is given on board charges in accordance with the schedule above. Student teachers may make arrangements for a proportional reduction in charges to cover the periods they will be off campus.

Health Center Expenses

The Ithaca College health center will administer or coordinate care for all illnesses or injuries that may occur to matriculated Ithaca College students. The College charges for some services at the health center, such as X rays, laboratory tests, medications, and special treatments.

Health and Accident Insurance

Health and accident insurance is available to all matriculated students. The health and accident policy is specifically designed to complement Ithaca College's health center services. Copies of the insurance brochure are sent to every student each year. Contact the health center for answers to your questions. Coverage is mandatory except with a waiver giving written proof of other insurance coverage, which must be submitted each year by the date listed in the semester billing information.

Personal Property

The College does not carry insurance on students' personal belongings or student-registered motor vehicles and is not responsible for loss or damage from any cause. Students are advised to check their families' homeowner's insurance and motor vehicle insurance policies. If the policies do not cover belongings at college, the student may wish to secure optional personal property insurance offered to all matriculating students. A brochure detailing coverages and costs is mailed to students every year. Students may leave their possessions in their rooms over vacations during the regular academic year, but not over the summer months.

Special Fees and Deposits

Security Deposit

A security deposit of \$100 is required of all incoming first-year, transfer, and readmitted students. The deposit, less any outstanding charges, is refunded upon graduation or withdrawal.

All deposit refunds are mailed in the student's name to his or her permanent address unless the bursar's office is instructed otherwise.

Advance Deposits for Continuing Students

Students who wish to register in advance for the ensuing fall semester must pay an advance deposit of \$250 by March 15. Failure to pay the deposit by this deadline will prevent a student from registering in advance for classes for the next semester and from participating in the residence hall lottery. This deposit is credited in full to the student's bill for the fall semester. The deposit is refundable in full to students who are not academically qualified to continue and to those who officially withdraw by June 15. Any student withdrawing after that date will not receive a refund.

Other Common Undergraduate Charges

Application fee (nonrefundable) — \$55

Late payment fee (nonrefundable) — \$200 per month

Accounts not paid in full on or before August 10 for the fall semester and January 10 for the spring semester will be assessed a late payment fee each month that a balance remains outstanding.

Parking permit

- for cars, trucks, motorcycles, etc. (per year) — \$206 (freshmen)
- for cars, trucks, motorcycles, etc. (per year) — \$103 (upperclassmen)

The cost of books and supplies varies greatly, depending on specific course requirements and whether new or used texts are purchased. The average cost is \$502.50 per semester.

General Regulations

1. All rates are subject to change without notice.
2. All regular charges are billed on a semester basis. Students will not be allowed to register or be admitted to classes until satisfactory payment has been made.
3. Student accounts must be settled prior to leaving the College. Diplomas and transcripts will be withheld from students whose accounts are in arrears for any reason, including nonpayment of tuition and fees, fines, or medical charges. In the event that it is necessary to refer an overdue account for collection, the student and parents shall be obligated additionally to pay all interest, collection, disbursement, and attorney fees.
4. All bills are payable in United States currency.
5. All federal Stafford student loan checks payable to the student and the College must be deposited to the student's account. Credit balances resulting from this deposit will be refunded to the student. Upon receipt of a written request to the bursar to do so, a student may leave the credit on his or her account for the following semester instead of obtaining a refund.

RESIDENCE/OFF-CAMPUS POLICY

Ithaca College is a residential college. The College recognizes the developmental value of a residentially based education and believes that residence hall living is a key component of a student's overall educational experience. For these reasons, provisions are made to house all students on campus throughout their undergraduate years. Students are required to live on campus for their freshman, sophomore, and junior years, unless they apply for and receive off-campus approval from the Office of Residential Life. A student with senior-year status is considered exempt from the residence policy. Under current housing processes, a senior is a student who is eligible for a "senior" room lottery number in February of the semester prior to the student's senior year. Once the academic year has begun, only students with 90 or more earned credits at the start of fall semester or 105 or more earned credits at the start of spring semester will be considered seniors. Any student with senior-year status who wishes to reside on campus for the senior year must submit a senior intention form. Students with senior standing who do not submit a senior intention form or participate in room lottery will be considered off campus.

Non-seniors should not sign leases or make any other commitments for off-campus housing without written approval to move off campus from the Office of Residential Life. Any non-senior who moves off campus without the written approval of the Office of Residential Life will be billed for room and board charges. The College remains committed to maintaining fully occupied residence halls. Since over-occupied residence halls can negatively affect the community, if housing projections for an upcoming academic year indicate that the residence halls will be over-occupied, a limited off-campus application process may be conducted for non-seniors. Non-seniors should not sign off-campus lease agreements in anticipation of being approved to live off campus. The Office of Residential Life offers one off-campus process during February to grant off-campus approval for the following academic year. There are no provisions for exceptions to the off-campus policy. At any time, a student living off campus may request to return to campus housing. These requests will be reviewed and approved on a space-available basis.

Readmitted students and students returning from the London Center, other Ithaca College study-abroad programs, the Ithaca College communications program in Los Angeles, the Washington Semester Program, and student teaching or internships or from a leave of absence must resume their previous housing status (i.e., campus resident or off campus) upon return to campus, unless they have senior-year status, as defined above. Married students, students in domestic partnerships or civil unions, students who are 23 years of age or older, incoming transfer students who have previously been enrolled at a college for at least two years, students with dependents, and students who meet the criteria for being a commuter student as defined by the College's commuter policy (see below) are not required to live in College-provided housing. Students who meet the exempt criteria and opt to live on campus must remain on campus for the entire academic year.

Incoming freshmen are guaranteed on-campus housing. Occasionally, the demand for housing by other incoming students (i.e., transfers or readmits) or returning students may exceed the capacity of our residence halls. In this event, incoming freshmen and transfers may be assigned to temporary

accommodations. Other incoming students or students returning to housing may be notified that on-campus housing is not available for them.

If a student has documented special needs, the Office of Residential Life will make every effort to provide the most appropriate on-campus housing assignment, in consultation with health services, academic support services, the counseling center, or other appropriate college offices.

Commuter Policy

A student is eligible for commuter status if he or she lives within a 60-mile radius of Ithaca College and is living at the home of a parent or legal guardian. Students seeking commuter status must complete a commuter request application (available at the Office of Residential Life) and receive written approval from the Office of Residential Life in order to be released from room and board charges. Students who cease to meet the criteria for commuter status will be required to reside on campus and will be billed for appropriate room and board charges. Any student who misrepresents him- or herself as a commuter student may be subject to disciplinary action under the student conduct code and may be billed for room and board charges.

Part-Time Students

Undergraduate students who are not enrolled full-time (i.e., for at least 12 credits per semester) at Ithaca College may be subject to removal from the residence halls at the discretion of the Office of Residential Life. However, dropping to part-time status does not automatically make a student exempt from living on campus. Any questions regarding part-time status should be directed to the Office of Residential Life.

Board Requirements

All students residing in College housing facilities (with the exception of apartments in the Quads, and the Circle and Garden Apartments) must participate in the College meal plan. A commuter meal plan is also available to apartment residents and off-campus students. Students who have special dietary needs should contact Dining Services.