

		Lab Notebook Checklist				
		Spring 2010				
	Name:					
	Date:					
	Experiment:					
			Excellent	Fair	Poor	None
1	<u>Form</u>	Bound notebook				
2		No loose pages				
3		Name, address, phone, email on cover and first page				
4		Table of contents				
5		Leave pages blank at the start for later use				
6		Take notes chronologically, record partner when present				
7		To start each entry use a heading, date and time				
8		Spread out: right page for recording; left page for notes, ideas (suggested)				
9		Write down your thoughts as you go				
10	<u>Content</u>	The general idea of the Expt. - Purpose, theory and goals				
11		Sketch a diagram showing the physical principle				
12		How the measurement will be made				
13		Diagram of the equipment with important parts labeled				
14	*	Procedure for each type of measurement made				
15	*	Data for each measurement type - Record in raw form				
16	*	Write down units and uncertainty for all measurements				
17	*	Preliminary analysis of each measurement type				
18		Further analysis as needed				
19		List of Results of your experiments				
20		Notes on the treatment of uncertainty in your results				
21		List of Conclusions concerning the experiment				
22		List of issues and questions still outstanding				
	*	Note: Repeat these items as necessary for different measurements made with the same experimental setup.				