

# PRS Software- Using the PowerPoint Add-In

A Quick Guide Using PRS and PowerPoint Together

## Overview

This document explains how to create PRS lessons using the PowerPoint add-in feature, as well as how to start the lesson with PowerPoint in a class.

**\*IMPORTANT:** Office 2008 for Macintosh doesn't support the PRS Powerpoint Plugin. Macintosh users cannot use Powerpoint and must use the PRS Software for generating lessons instead.

Prerequisites:

- The PowerPoint Add-In must be installed/registered. See the Quick Guide "*PRS Software-Getting Started*", for further information.

You need to have classes and sessions created in PRS as well as a preferred data directory. For more information on this please see the Quick Guide titled "*PRS Software- Using PRS and Clickers in the Classroom*".

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### Related Guides

- PRS Software and Clickers-Getting Started
- PRS Software- Setting up Classes and Lessons
- PRS Software- Using PRS Clickers in the Classroom
- Tips for Teaching with Clickers

## Preferred Methods of Saving Class Data

Each time you begin teaching a class, launch the PRS application and point to your data directory before you open PowerPoint. This process is described in detail in the Quick Guide titled "*PRS Software- Using Clickers and PRS in the Classroom*".

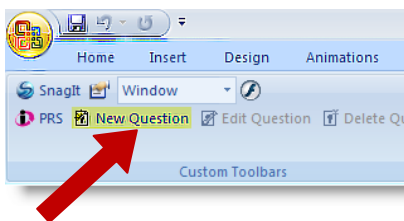
## Preparing your PowerPoint

1. Create your PowerPoint presentation as normal. Use PowerPoint tools to format the text and images on all slides, including the slides that you intend to be PRS questions.
2. Once the slides are complete, click on the **Add-Ins** tab at the top of the screen and then select **New Question**.

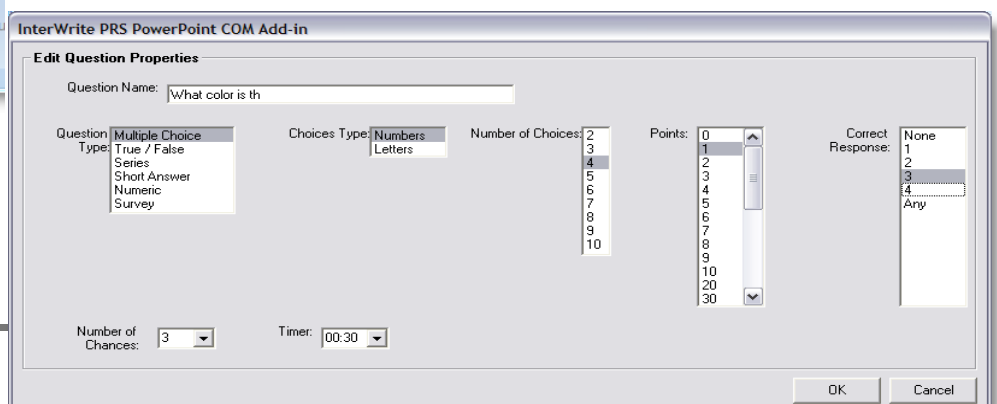
**What color is the sky?**

- 1) Pink
- 2) Orange
- 3) Blue
- 4) Purple

Slide created using PowerPoint before inserting PRS question



3. Determine settings for questions including: number of choices, number of points, and correct response to the question and click **OK**.



4. Repeat this procedure for slide that you intend to be a PRS question.

5. Your finished slides should have the Interwrite icon in the bottom left corner like the example to the left.

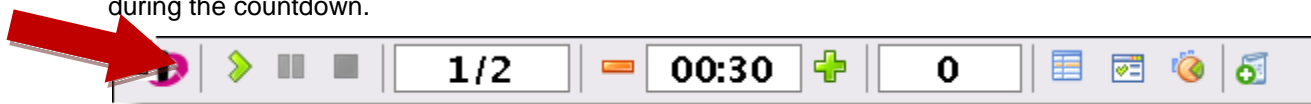
**What color is the sky?**

- 1) Pink
- 2) Orange
- 3) Blue

Slide created using  
PowerPoint along with PRS

## How to Use PRS in Slideshow Mode

1. Open your PowerPoint that contains PRS questions.
2. Go through PowerPoint normally.
3. When you get a slide that contains a PRS question, give students time to read the question, and make any additional comments you would like.
4. Next start the question by selecting the **green arrow** in the upper left corner of the slide. Time will begin counting down. You can increase or decrease the allowed time with the red – or green + signs at any point during the countdown.



5. When the time is up, a response chart will be displayed showing how the students answered.
6. Continue steps 3-5 until slide show is over.
7. Be sure to end the PRS lesson; this will save your data to the directory that you pointed to before beginning the class.

## For More Information

A variety of support services are available from ITS if you would like additional help:

Computer training on a variety of topics is available to faculty, staff, and students at no charge through the Technology Learning Center (TLC). Check out the current TLC training schedule online at <https://www.ithaca.edu/its/workshops>

Online documentation and tutorials on IC-supported computing software and systems are available at <https://www.ithaca.edu/its/traindoc>

Frontline computing support is available through the ITS Helpdesk in 104 Job Hall; send e-mail to [helpdesk@ithaca.edu](mailto:helpdesk@ithaca.edu) or call 607-274-1000.

Backline consulting support is available in the Technology Learning Center, room 101 Friends Hall.

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