

Faculty Funding Source Summary

Funding Source	Eligibility Criteria	Funding Levels	Submission Deadline	Submission Process	Review and Approval
Instructional Development Fund (IDF)	<p>Provides support for projects that will directly benefit instruction in faculty member's discipline <u>and</u> for notably innovative proposals/activities focusing on interdisciplinary approaches to teaching and curriculum.</p> <p>Any proposal submitted for this fund must demonstrate concrete benefits to classroom or laboratory instruction. Faculty is expected to consult with chair and dean prior to submission.</p> <p>Recipients will be required to submit a report to the Provost at the conclusion of the year.</p>	<p>Maximum of \$1,500 per project.</p> <p>May fund three or four double awards per year (maximum \$3,000 each) to support teaching and curriculum development with international focus.</p>	<p>September 15 November 15 February 15 April 15</p> <p>Submit directly to the Associate Provost.</p>	<p>Complete proposal for Instructional Development Fund: Direct Course Improvement or proposal for Instructional Development Fund: Grants for Interdisciplinary Project Funding form.</p> <p>Submit original with signatures plus one electronic copy to wasik@ithaca.edu.</p>	<p>IDF Committee</p> <p>Members are appointed by the Associate Provost.</p>
Small Grant	<p>Provide funding to individual faculty members to help defray direct costs (supplies, data collection and processing expenses) of conducting research or completing a creative project.</p>	<p>Up to \$250 per project.</p>	<p>"Rolling" application that may be submitted anytime during the fiscal year.</p>	<p>Complete Small Grants Routing and Review Sheet. Attach proposal summary which includes project title, brief statement of purpose, objectives, activities, budget, and timetable.</p> <p>Proposal shall be no more than two single-spaced pages.</p> <p>Submit original with signatures directly to Associate Provost.</p>	<p>Associate Provost</p>

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Creative, Collaborative, and Community Service Learning Project	<p>Provide funding for general project support. Proposals initiating a new line of work, "seed grant," or which are combined with external funding may be given preference.</p> <p>Purchase of equipment is not supported through this grant.</p>	Up to \$750 per project	"Rolling" application that may be submitted anytime during the fiscal year.	<p>Complete Creative, Collaborative, and Community Service Learning Projects Grant Application form.</p> <p>Attach proposal summary which includes project narrative, evaluation and commentary from dean, detailed budget, description of other financial support, and supporting documentation from ITS.</p> <p>Submit original with signatures directly to Associate Provost.</p>	Associate Provost
Summer Grant for Faculty Research	<p>Provides funding for full-time work on research or creative projects.</p> <p>Opportunity for faculty to pursue full-time serious scholarship and research or work on a creative project.</p> <p>Intended to support post-terminal degree or scholarly endeavors. Not intended for use by faculty in heir pursuit of advanced degrees.</p> <p>Faculty may not receive Summer Research Grant in consecutive summers.</p> <p>Recipients will be required to submit a report to the Provost at the conclusion of the year.</p>	Approximately \$3,350 for eight weeks of full-time research.	February 15	<p>Complete "Summer Grants for Faculty Research Proposal" Cover Page</p> <p>Attach proposal summary which includes project narrative, colleague evaluation and recommendation, CV in professional form, and supporting documentation from ITS.</p> <p>Submit original plus 10 double-sided copies directly to Associate Provost.</p>	<p>Summer Grant Review Committee, chaired by Associate Provost with faculty representation from each school.</p> <p>Faculty review committee appointed by Associate Provost.</p> <p>Awards expected to be announced by March 31 or as soon thereafter as possible.</p>

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Center for Faculty Research and Development (CFRD)	<p>Provides release time for faculty to:</p> <ul style="list-style-type: none"> • pursue pedagogical, research (including collaborative student/faculty research), and creative projects; • engage in outreach ("service") activities that engage the faculty member's professional training and talents; • write grant proposals that will be submitted to external sources for additional funding. <p>Proposals for release time must be consistent with the mission and goals of the college, contribute or have the potential to contribute significantly to the professional development of the faculty member submitting the proposal, and enhance or lead to the enhancement of the intellectual life, scholarly discourse, and/or learning environment.</p> <p>Recipients will be required to submit a report to the Provost at the conclusion of the year. Failure to do so may affect future funding.</p> <p>Projects are limited to three credit/load hours.</p>	\$1,300 per credit hour. \$3,900 maximum funding sent to respective schools to reimburse costs for replacement of released faculty member.	<p>Request for proposal (RFP) for release time and CFRD proposal form sent to all faculty in early fall of each academic year.</p> <p>Decision and notification by mid-December for award in next fiscal year.</p>	<p>Complete CFRD Cover Sheet (sent with RFP notice). Attach proposal summary which includes project narrative, purpose and goal(s), and how project is consistent with CFRD objectives. It shall be written in clear language comprehensible by a non-specialist reviewer and shall avoid technical or dense professional vocabulary.</p> <p>Proposal shall be no more than two- single spaced pages.</p> <p>Submit original plus eight double-sided copies directly to Associate Provost.</p>	CFRD review committee, chaired by Associate Provost with faculty representation from each school.
Faculty Development Training Initiative (International Travel Account)	<p>Limited funds available</p> <p>Should be utilized when department/school funding unavailable.</p> <p>Funding priorities based on level of participation in program/conference (see Guidelines for Conference Travel Funding from Provost/VPAA 2005-2006).</p>	Up to \$1,800 per fiscal year until fund is exhausted.	Submit directly to the Manager of Administrative Operations in the Office of the Provost.	<p>Complete Office of the Provost Travel Funding Request Form (available on provost's office website).</p> <p>Paper submission</p>	Office of the Provost