

ACADEMIC POLICIES COMMITTEE (APC)

October 2, 2009 Meeting Minutes

Present: M.A. Erickson, D. García (for L. Lewis), P. Green (for S. Siconolfi), J. Kay, L. Keller, H. Larin, A. Lynn, H. Movassaghi (for M. Cordano), V. Mansfield-Richardson (for D. Gayeski), A. Loretz, K. McKenna, M. Roberts, T. Saunders, B. Scholten, S. Shen, W. Tastle, J. Weber, E. Wiesner

Excused: M. Cordano, S. Erickson, D. Gayeski, C. G. Henderson, B. Hougham, L. Lewis, J. Monroe, P. Morgan, S. Siconolfi, C. O'Shea

Absent: E. Backus, P. Cohen, C. Evans, A. Kolodji, G. Woodard

Guest: S. Zabusky

Approval of Minutes - The minutes of the April 24, 2009 meeting were unanimously approved as presented.

Goals

The APC chairs, in consultation with the Associate Provost, have established the following four goals for the 2009-2010 academic year.

1. Reorganize, streamline, and standardize the academic program approval process including Academic Policies Committee (APC), New York Stated Education (NYSED) notification, and catalog processes.
2. Review prerequisite guidelines for courses.
3. Review all academic policies for accuracy and currency.
4. Review the relationship between APC and graduate curriculum approval procedures.

Policy Subcommittee

Based on discussion of concerns raised in the APC meeting of April 24, 2009, the following proposed new language was submitted to the APC for approval:

Incomplete Policy

*Incompletes are given only when a student is doing satisfactory work, but for a ~~non-academic legitimate~~ reason **not related to academic performance** (i.e. medical, family emergency) cannot complete the course. The incomplete ~~should~~ **must** be requested by the student together with a presentation of the legitimate reasons that justify the request. Terms for the completion of the course are to be determined by the faculty member and the student, and will include the following: specific assignments with criteria for assessment and the due date (no later than the end of the following spring or fall semester). ~~Faculty will electronically notify the student using the Ithaca College email address regarding the terms for completion, and will copy their Dean's office and the Registrar's office.~~ If no completed grade is received by the due date, a grade of "F" is recorded on the transcript. Undergraduate students may not graduate from Ithaca College with an incomplete recorded on the academic transcript.*

After discussion, the above revised policy was approved (two abstentions) with the elimination of the second sentence. Consensus was that the intent of the second sentence was taken care of in the first and third sentences. The following policy will be forwarded to Faculty Council for endorsement and then to the provost and president for review and approval.

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Clean Copy

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Curriculum Subcommittee

The following curricular proposals were identified as being recommended approval without further discussion. The seconded motions were all approved as presented.

School of Health Sciences and Human Performance

Reports of Action

HSHP-0809-HPPE-ROA-11, Psychology Elective for Community Health Education and Health Sciences Majors

The above proposal removed PSYC 20300 and PSYC 20400.

HSHP-0809-HPPE-ROA-12, Nutrition Promotion Minor and Nutrition Science Minor

The above two minors are not open to majors in the health sciences with a nutrition emphasis.

HSHP-0809-HPPE-ROA-13, Professional Health Electives for Health Education-Teaching Major

The above proposal revised the course title for PSYC 24100.

HSHP-0809-RLS-ROA-12, RLS 24800 Service Learning I: Programming and RLS 34800 Service Learning II: Administration

The above proposal revised the prerequisites for RLS 24800 to state that RLS 23200 may be taken concurrently instead of stating corequisite; revised the prerequisites for RLS 34800 to state that RLS 33000 may be taken concurrently instead of stating corequisite.

HSHP-0910-HPPE-ROA-01, HLTH 34900 Fieldwork in Health Education

The above proposal revised the credits from 1-6 to .5-6 and added that the course is repeatable up to 12 times within the 1-6 credits restriction.

HSHP-0910-HPPE-ROA-02, HLTH 31700 Community Health

The above proposal added "and junior standing" to the prerequisites.

HSHP-0910-HPPE-ROA-03, HPS 10200 Medical Terminology; HPS 11000 War, Hunger, and Genocide: An International Health Perspective; HPS 13000 Healthy Viewings: Media, Medicine, & Health; HPS 14000 Cyborgs, Clones, and Policy: New Technologies in Health and Medicine; HPS 20500 Critical Health Issues; HPS 22500 Health Communication; HPS 25000 International Health Issues; HPS 30400 Economics of Health Care; HPS 31500 Health Research and Analysis; HPS 32100 Financial Aspects of Health Care Management; HPS 32600 Health Planning and Administration; HPS 33510 Legal and Ethical Issues in Health Policy; HPS 36000 Front-Page Public Health: Policy and Epidemiology

The above proposal revised the prefix of the above courses to HLTH and revised the course number for Health Communication to 22600, Health Research and Analysis to 31600, and Front-Page Public Health: Policy and Epidemiology to 36100.

School of Music

Revised Course

MUS-0809-007, MUEN 12100 Chamber Orchestra

The above proposal revised the course description.

Report of Action

MUS-0809-008, MUTH 13401 Sight-Singing II – Honors, MUTH 22101 Music Theory II – Honors, MUTH 22201 Music Theory III – Honors, MUTH 23301 Advanced Sight-Singing III – Honors, MUTH 32101 Form and Analysis – Honors, and MUTH 32201 Analysis of Music Since 1900 – Honors

The above proposal revised the prerequisites.

School of Humanities and Sciences

Reports of Action

HS0809-ROA-068, MATH 25200 Selected Topics: What is Mathematics?

The above course was deleted.

HS0809-ROA-069, MATH 13100 Power Algebra

The above proposal removed the statement that students may not receive credit for both MATH 10100 and 13100.

Division of Interdisciplinary and International Studies

Report of Action

DIIS-0810-HLCO.01, Health Communication Minor

The above proposal replaced OCLD 22200 with STCM 11100, OCLD 10800 with STCM 10800, ANTH 38000 with ANTH 48000, OCLD 15000 with STCM 15000, and changed the course title for HLTH 15200 to Introduction to Health and Physical Education.

Graduate Curriculum Submitted FYI

The following graduate proposals were submitted to the APC for information purposes only.

School of Health Sciences and Human Performance

New Course

HSHP-0809-GRA.SMM.01, SPMG 59500 Selected Topics in Sport Management

School of Business

New Courses

MBA-0809-004, BGRD 65100 Professional and Organizational Development

MBA-0809-005, BGRD 60600 Accounting for Executive Decisions

Revised Course

MBA-0809-002, BGRD 66000 Operations Management and Advanced Technology

Reports of Action

MBA-0809-001, BGRD 62000 Strategic Management

MBA-0809-003, BGRD 65000 Organization and Management

Adjournment

The meeting adjourned at 3:55 p.m.

Submitted by:

Laurie Wasik

Administrative Assistant

Office of the Provost