

# Homer Connect: Students

## Navigating Homer Connect

### Overview

#### About Homer Connect

Homer Connect is the online web-based student and faculty information system at Ithaca College.

Students will use Homer Connect to view class schedules and the course catalog, register for classes, view financial aid and bursar information and see demographic information.

#### The Scope of this Guide

*Homer Connect: Student* is a guide designed to introduce the self service component of Homer, as well as provide basic information on navigating the system. Homer Connect is an easy-to-use menu-based system that requires the user to choose from a list of links. The links are structured hierarchically to organize related information and provide ease in finding information. This guide assumes a working knowledge of the Internet.

#### Macintosh and PC Compatibility

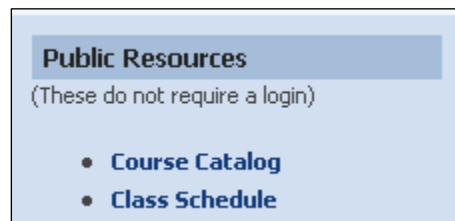
Homer Connect can be used with both the Windows and Macintosh operating systems and any of the Ithaca College supported web browsers.

### Getting Started

To access Homer Connect, go to the Registrar's home page at Ithaca College and click on the link for Homer, then click on the HomerConnect link. You can also go directly to the URL for Homer Connect – <https://homerconnect.ithaca.edu/>.

#### Public Resources

Homer Connect offers a few public resources on the main page including the Course Catalog and Class Schedule. The availability of these resources online gives an added advantage to the recruiting efforts at Ithaca College providing up-to-date information and easy accessibility.



#### **In This Guide**

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## Quick Guide

### Logging In

In the upper right hand corner of the Homer Connect main page, click the text that says, "Log in now". You will be directed to a log in page.

**HomerConnect** ITHACA

**Welcome to Homer Connect**

Homer Connect is the student and faculty information system at Ithaca College.

**Log in now**

**What's Inside**

**For students:**

- **Personal Information**  
View your address, phone and E-Mail Address; review name or social security number change information; Change your PIN and Security Question.
- **Student & Financial Aid**  
Register for classes, view your academic records, degree evaluation, financial aid, and student account information.
- **Residential Life**  
Select room assignments for the next academic year.

**Public Resources**  
(These do not require a login)

- Courses with an Emphasis on Diversity
- Course Catalog
- Class Schedule
- Financial Aid

**Homer Connect Documentations**

- Homer Connect Faculty Guide
- Homer Connect Student Guide
- Reslife Online Tutorial

To log into Homer Connect, follow these steps:

1. Enter your User ID, which is also your student identification number found on your College ID card.
2. Enter the 6 character alphanumeric PIN. The PIN is case sensitive.
3. Click the Login button or press the Enter key.
4. If you do not have your PIN or have tried several times to access HomerConnect and are now locked out, please contact [homer@ithaca.edu](mailto:homer@ithaca.edu) from your Ithaca College e-mail address, and a staff member will assist you.

### User Login

Please enter your User Identification Number (ID) and your Personal Identification Number (PIN). When finished, select Login.  
Please Note: ID is Case Sensitive  
To protect your privacy, please Exit and close your browser when you are finished.

User ID:

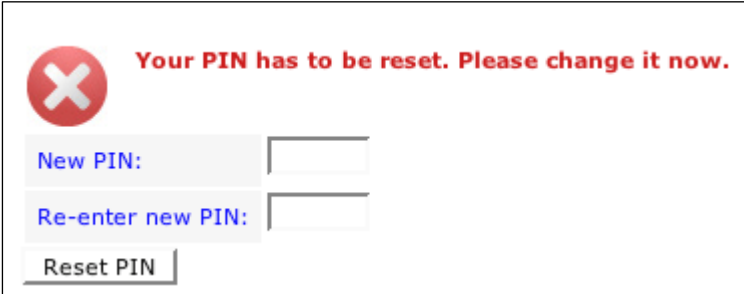
PIN:

## Using this Application

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### Homer Connect Security

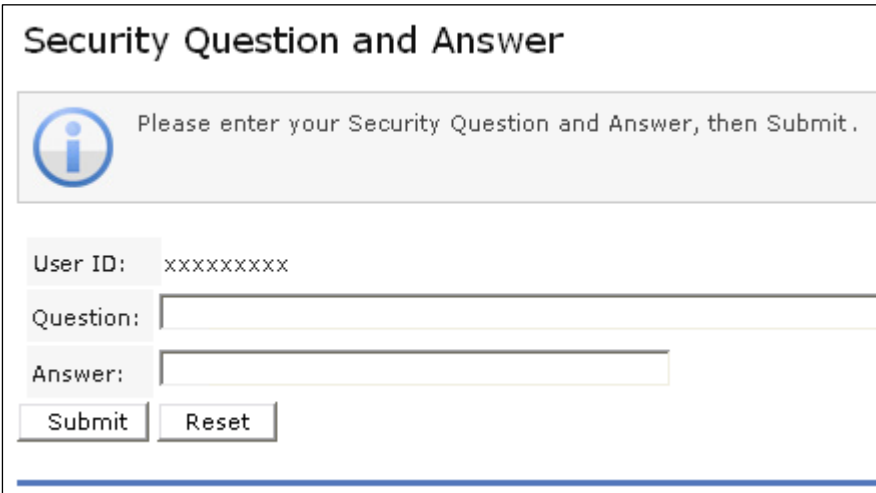
If this is the first time you are logging into Homer Connect, you are prompted to change the randomly assigned PIN given to you. The PIN you choose must contain 6 alphanumeric characters and cannot include special characters (&, %, \*, etc.).



A screenshot of a web form titled "Your PIN has to be reset. Please change it now." The form features a red circular icon with a white 'X' on the left. To the right of the icon is the text "Your PIN has to be reset. Please change it now." Below this, there are two input fields: "New PIN:" and "Re-enter new PIN:". At the bottom of the form is a button labeled "Reset PIN".

Changing the PIN ensures that you are the only person accessing your records. You can change your PIN at any time in the **Personal Information** area.

After changing your PIN, you must provide Homer Connect with a question and answer which is used whenever you need to look up your PIN. You have 5 attempts to correctly answer your question at which time your account is disabled. Contact the Registrar's Office to have your account reset. You can change your Security Question and Answer at any time in the **Personal Information** area.



A screenshot of a web form titled "Security Question and Answer". At the top, there is a blue information icon followed by the text "Please enter your Security Question and Answer, then Submit." Below this, there are three input fields: "User ID:" with the value "xxxxxxxx", "Question:", and "Answer:". At the bottom of the form are two buttons: "Submit" and "Reset".

**Note:** If you are a student in the school of Humanities & Sciences or the Division of Interdisciplinary & International Studies, you will have an alternative PIN that you must get from your advisor before registering for classes.

Search

[ACCESSIBILITY](#) | [SITE MAP](#) | [HELP](#) | [EXIT](#)

|  |   |   |
|--|---|---|
| <p><b>Personal Information</b><br/> <a href="#">Change your PIN</a><br/> <a href="#">Change Security Question</a><br/> <a href="#">View Address and Phone</a><br/> <a href="#">View E-mail Address</a><br/> <a href="#">Name Change Information</a><br/> <a href="#">Social Security Number Change Information</a></p> | <p><b>Student &amp; Financial Aid</b><br/> <a href="#">Registration</a><br/> <a href="#">Select Term</a><br/> <a href="#">Add or Drop Classes</a><br/> <a href="#">Look up Classes</a><br/> <a href="#">Change Class Options</a><br/> <a href="#">Week at a Glance</a><br/> <a href="#">Student Detail Schedule</a><br/> <a href="#">Registration Status</a><br/> <a href="#">Active Registration</a><br/> <a href="#">Registration History</a><br/> <b>Student Records &amp; Billing Information</b><br/> <a href="#">View Holds</a><br/> <a href="#">Midterm Grades</a><br/> <a href="#">Final Grades</a><br/> <a href="#">Grade Detail</a><br/> <a href="#">Unofficial Academic Transcript</a><br/> <a href="#">View Student Information</a><br/> <a href="#">Course Catalog</a><br/> <a href="#">Class Schedule</a></p> <p><a href="#">View Holds</a><br/> <a href="#">Account Summary by Term</a><br/> <a href="#">Account Summary</a><br/> <a href="#">Tax Notification</a><br/> <b>Financial Aid</b><br/> <a href="#">Coming Soon!</a></p> | <p><b>Class Schedule</b></p> <p><b>Course Catalog</b></p> <p><b>WebCT</b></p> |
|--|---|---|

## The Main Menu

Users of Homer Connect have the ability to access the Course Catalog and Class Schedule from within their personalized environment. These links are also available on the main page of Homer Connect as public resources.

Search

[ACCESSIBILITY](#) | [SITE MAP](#) | [HELP](#) | [EXIT](#)

**Homer Connect Main Menu**

Welcome, \_\_\_\_\_, to Homer Connect! Last web access on Feb 23, 2006 at 10:51 am

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**Personal Information**  
View your address, phone and E-Mail Address; review name or social security number change information; Change your PIN Number and Security Question.

**Student & Financial Aid**  
Apply for Admission, Register, View your academic records, Financial Aid, Student Financial Account Information.

**Class Schedule**  
View the current schedule of classes

**Course Catalog**  
View course information and course description

**WebCT**  
Not yet connected to Homer, but will be in Phase II of implementation.

## Student & Financial Aid


The screenshot above is the Site Map within Homer Connect. The bolded links, Personal Information, Student & Financial Aid, Class Schedule, Course Catalog and WebCT are presented in outline form to give you a feel for how the information within the site connects and how the site flows.

**Unofficial Transcript**

Homer Connect allows students to view their unofficial transcripts as well as request a copy of their official transcript. To view unofficial transcripts follow these steps:

1. Go to Student & Financial Aid on the Main Menu and select Student Records & Billing Information.
2. Click the Unofficial Academic Transcript link.
3. Select the transcript level (undergraduate, graduate or all levels) and transcript type then click the Submit button.

### Academic Transcript

 This is an unofficial transcript. Courses which are in progress may also be included on this transcript.

[Institution Credit](#)   [Transcript Totals](#)   [Courses in Progress](#)

#### Transcript Data

**STUDENT INFORMATION**

**Birth Date:** Feb 10, 1987  
**Student Type:** Freshman

**Curriculum Information**

**Current Program**  
 Bachelor of Science  
**Program:** OCLD, Learn & Perf Co  
**College:** Park School of Communication  
**Major and Department:** Org, Comm, Learning & Design, Org Comm, Learning, & Design

\*\*\*Transcript type:Unofficial Web Transcript is NOT Official\*\*\*

**COURSES IN PROGRESS**   [-Top-](#)

**Fall 2005**

**Student Type:** Freshman

| Subject              | Course | Level | Title  | Grade         | Credit Hours |              |           |      |
|----------------------|--------|-------|--|---------------|--------------|--------------|-----------|------|
| MGMT                 | 11100  | UG    | Introduction to Business                       | B             | 3.000        |              |           |      |
| OCLD                 | 10100  | UG    | How Organizations Communicate and Learn        | A             | 3.000        |              |           |      |
| PHIL                 | 10100  | UG    | Introduction to Philosophy                     | C             | 3.000        |              |           |      |
| SOCI                 | 10200  | UG    | Contemporary Sociological Issues               | A-            | 3.000        |              |           |      |
| WRTG                 | 10800  | UG    | Academic Writing 1 fro Humanities and Sciences | B+            | 4.000        |              |           |      |
|                      |        |       |  | Attempt Hours | Passed Hours | Earned Hours | GPA Hours | GPA  |
| <b>Current Term:</b> |        |       |  | 15.000        | 15.000       | 15.000       | 15.000    | 3.20 |
| <b>Cumulative:</b>   |        |       |  | 15.000        | 15.000       | 15.000       | 15.000    | 3.20 |

Unofficial Transcript

# Using this Application

## Registration

Registration is an option listed within the Student & Financial Aid Menu. To register for classes follow these steps:

1. Click the Add or Drop Classes link listed as an option within the Registration Menu.  
**Note:** An error is displayed if a hold has been placed on your records. See the "View Holds" option listed under the Student Records & Billing Information menu.
2. Using the pull-down menu, select the appropriate term for which you are registering and click the Submit button.
3. To add a class, enter the Course Reference Number (CRN) in the Add Classes Worksheet section of the page. If you do not know the CRN, use the Class Search button. The search allows you to choose from a number of fields to generate a list based on your specifications. A check box option is available for you to register or add the class to your worksheet.
4. Once the CRNs have been entered into the fields provided, click the Submit Changes button to finalize registration.
5. To drop a class, select **\*\*Drop Web\*\*** for the appropriate course and click the Submit Changes button.

### Current Schedule

| Status                             | Action                      | CRN   | Subj | Crse  | Sec | Level         | Cred  | Grade Mode | Title   |
|------------------------------------|-----------------------------|-------|------|-------|-----|---------------|-------|------------|---|
| **Web Registered** on Nov 05, 2007 | None                        | 40575 | LGST | 30600 | 01  | Undergraduate | 3.000 | Standard   | Criminal Law  |
| **Web Registered** on Nov 05, 2007 | None                        | 40583 | LGST | 32300 | 01  | Undergraduate | 3.000 | Standard   | Legal Research Seminar                                      |
| **Web Registered** on Nov 05, 2007 | None                        | 42463 | GBUS | 35300 | 01  | Undergraduate | 3.000 | Standard   | Real Estate Law   |
| **Web Registered** on Nov 05, 2007 | None                        | 42460 | GBUS | 20400 | 01  | Undergraduate | 3.000 | Standard   | Legal Environment of Business II                            |
| **Web Registered** on Nov 08, 2007 | None<br><b>**Drop Web**</b> | 43725 | SPMM | 39901 | 01  | Undergraduate | 3.000 | Standard   | ST: Sport in 1968: "The Whole World is Watching" (Part One) |

Total Credit Hours: 15.000  
Billing Hours: 15.000  
Maximum Hours: 18.000  
Date: Jan 10, 2008 11:36 am

**To Drop a Course, use the pull down menu and select **\*\*Drop Web\*\***. Then click the Submit Changes button below.**

### Add Classes Worksheet

CRNs

|                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

**Note:** More than one CRN number can be submitted.

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