



Student Name: _____ **ID#:** _____
(Please print clearly)

Student's Major: _____ **Adviser:** _____
(Please print clearly)

Applicable Term: _____ **20** _____ **Date:** _____

Course Information: _____
Subject Course # Section # CRN Credits

Approval of faculty member teaching course: _____
(Signature required)

Dean Signature*: _____ **Date:** _____

*Dean of School in which course is offered

Notes:

- Audit requests must be submitted by the end of the Add/Drop Period in which the course is offered.
- **Matriculating Undergraduate students:** If the addition of this class will result in the student's schedule exceeding 18 credits, the student should be prepared to complete an Over 18 form and obtain the appropriate approval. The student will not be charged additional tuition.
- **Non-Matriculating, Part Time and Graduate students:** Please contact the Office of Student Financial Services for further information regarding applicable fees for auditing a course.
- Students may not change their registration enrollment from audit to a letter grade.
- Some courses may not be available to audit.
- Audits are not counted as credit toward graduation or calculated in GPA. Auditing is not permitted during summer sessions.