

August 7, 2009

Dear Student,

The time has come for new and returning students to arrive at Ithaca College for the fall of 2009! If you haven't already taken the opportunity to view your housing assignment on HOMER Connect, please take a moment to log in using your student ID and housing pin to view your fall housing assignment. Below are some important pieces of information for you to be aware of before checking into your fall 2009 room.

CHECK-IN: Residence Hall check-in hours and locations are listed on the back of this letter. Students who do not check in with the Residential Life staff by Friday, August 28, 2009 may forfeit their residence hall assignment and another student may be assigned to the space. Please be aware that students **may not** check in prior to their designated arrival day and time without prior approval from the Office of Residential Life.

LUGGAGE: If your student would like to ship items to themselves, they may do so by sending them to their on-campus mailing address, which can be viewed in HOMER Connect. It can be accessed from any web browser at <http://homerconnect.ithaca.edu>. Students will receive a notice in their mailbox once the item has reached campus telling them where to pick up the package. The Mail Center will be open between the hours of 9:00 a.m. and 5:00 p.m. on opening weekend. Please allow three weeks for delivery.

CLASS SCHEDULE: Students can view class schedules online at <http://homerconnect.ithaca.edu>.

ADMINISTRATIVE OFFICES: Most administrative offices will maintain special hours from 11 a.m. – 4 p.m. on Sunday, August 23, 2009. If you would like to know the specific hours for an office check <http://www.ithaca.edu> or call the office directly.

FIRST-YEAR READING INITIATIVE: Among the many important opportunities for first-year students during the Fall Welcome is participation in the First-Year Reading Initiative panel discussion and the small group discussions that follow. Students who are enrolled in a First-Year Seminar should note that the small group discussion is considered the first session of your class. Student attendance and participation is required.

SECURITY: In order to enhance our security on campus, residence halls are locked 24 hours a day, seven days a week. Resident access to buildings is gained by ID card readers at building entries. Students who live in a particular building will have access to that building, while all other students will need to be escorted by a resident of the building. We expect all students to carry their student ID and room keys with them **every time they exit their room**. Additionally, we have a campus Emergency Notification System (ENS). It is very important that students sign up for this system since it automatically sends alerts to phones, cell phones, and e-mail in the event of an emergency on campus. Students should log in to the system and ensure that their contact information is set and correct at: <https://www.ithaca.edu/emergencynotification>.

TERRACE 13 HOUSING: This year, Ithaca College is offering housing in a modular structure, Terrace 13, among several other new housing options. Students who have a Terrace 13 housing assignment should be aware of a few special circumstances to consider in preparing to move in. To accommodate full furnishings, all beds in Terrace 13 rooms have been lofted and cannot be lowered. Also, Terrace 13 will not be available for early arrival housing, so students with a need to arrive to campus early should consider alternate housing options.

OPT-IN PHONE SERVICE: Ithaca College provides unlimited on-campus, local, toll free and 911 telephone service to students in the residence halls on an opt-in basis. Actual telephone devices are not provided - students must provide their own. There is no long-distance service offered through the residence halls; a phone calling card will be necessary to make long distance phone calls. If your student is interested in opt-in phone service, please encourage them to contact Information Technology Services.

OFFICE RELOCATIONS: Beginning with the fall semester, several of the Residential Life area and satellite offices have been closed or combined. The Emerson Hall Satellite Office has closed, and residents of Emerson Hall and the Garden Apartments now will receive services out of the Quads Area Office. The Quads Area Office has been re-located from Rowland Hall to Eastman Hall to be more central to the student population. The Towers Satellite Office has also closed, and Towers residents will now receive services out of the Terraces/Towers Area Office located in Terrace 7. Resident Assistants will continue to staff the two former Satellite Office locations from 6-9 p.m. only each evening for basic services (e.g. emergency lockout assistance, checkout of vacuum cleaners, etc.). The primary Residential Life office in the East Tower remains open from 8:30 a.m. – 5 p.m., Monday through Friday.

HELPFUL INFORMATION: The Office of Residential Life and Judicial Affairs strongly encourages students to review the following websites for information on break closings, approved items to bring to campus, as well as information on our Health & Safety policies. In addition to these listed websites, please also feel free to peruse our general website at <http://www.ithaca.edu/reslife>.

For approved items to bring to campus and other aspects of on-campus living:
<http://www.ithaca.edu/reslife/Homeaway.html>

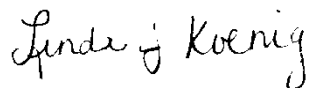
For Health and Safety policies: http://www.ithaca.edu/reslife/rl_guide/health_and_safety.htm

For break opening/closing dates: http://www.ithaca.edu/reslife/next_year_dates.htm

Link to a campus map : http://www.ithaca.edu/map/Ithaca_College_Campus_Map.pdf

The Office of Residential Life looks forward to working with your student during the upcoming year to help him/her make a successful transition to Ithaca College. Please contact our office if there is any way we can provide assistance.

Sincerely,



Linda J. Koenig
Assistant Director for Housing and Communication
Office of Residential Life
Ithaca College

Residential Life Check-In Dates, Times and Locations

New students who are attending August Orientation or JUMPstart programs (Community Plunge, ECHO, Lead-in, and Sustainable Community Challenge) may obtain their room key on **Thursday, August 20, 2009 from 9am-12pm**. Reference the following list for location.

In order for all **new students who attended summer orientation** to be able to participate in Fall Welcome, students need to arrive on campus on **Sunday, August 23, 2009**. Check-in locations differ according to your room assignment. Refer to the following list for location.

Returning students must return either **Monday, August 24, 2009 or Tuesday, August 25, 2009**. Check-in locations differ according to your room assignment. Reference the following list for location depending on the date and time of your arrival.

The Residential Life Central Office in the East Tower is open 8:30 A.M. - 5 P.M. every weekday, and from 9:00 A.M. - 5:00 P.M. on Sunday, August 23, 2009. Students approved to arrive early should still go through check-in at the appropriate location during check-in to obtain their mail key and to sign necessary paperwork.

Thursday, August 20, 2009, 9:00 am – 7 pm

Bogart, Boothroyd, Clarke, Eastman, Hilliard, Holmes, Hood, Landon, Lyon, Rowland or Tallcott will check in at the **Eastman Area Office**.

Garden Apartments check in at the **Emerson Hall front office**.

East Tower, West Tower, Terraces 1-13 check in at the **Terrace 7 Area Office**.

Sunday, August 23, 2009, 9 00 am-9 :00 pm

Bogart, Boothroyd, Clarke, Eastman, Hilliard, Holmes, Hood, Landon, Lyon, Rowland or Tallcott will check in at the **Fitness Center**.

Garden Apartments check in at the **Emerson 3rd floor lounge**.

East or West Tower check in at the **Towers Dining Hall**.

Terraces 1-13 check in at the main lobby for the **Center for Health Sciences**.

Monday, August 24, 2009 & Tuesday, August 25, 2009 9 :00 am-9 :00 pm

Bogart, Boothroyd, Clarke, Eastman, Hilliard, Holmes, Hood, Landon, Lyon, Rowland and Tallcott Halls will check in at the **Eastman Area Office**.

Emerson Hall and Garden Apartments check in at the **Emerson Hall front office**.

East and West Tower check in at the **East Tower Lobby**.

Terraces 1-13 check in at the **Terrace 7 Area Office**.

Signs will be posted on how to check-in between the time check-in locations close and 12 midnight. There will be no check-in after midnight. The Office of Residential Life can be reached at 607-274-3141 (phone), 607-274-1589 (fax), housing@ithaca.edu (E-mail), or <http://www.ithaca.edu/reslife> (web page) for additional questions or concerns.