

Summer Housing In Circles: Frequently Asked Questions

Move In & Move Out Dates

1. **When do I have to move out of my apartment if I am not squatting the apartment?** July 8th
2. **When can I move into my apartment for the fall?** August 8th
3. **If I am moving from one apartment to a different apartment can I stay in my old apartment until August 8, 2009?** No. You must be out of your old apartment by 5:00 p.m. on July 8th and you cannot move into your new apartment until August 8th.
Why? We need to conduct damage assessments, make repairs, clean apartments, and prepare them for new students. In addition, there are typically projects we do to keep the apartments in good condition. For example, every apartment is painted every three years and occasionally we replace/update furniture, appliances, etc.
4. **I lived in the Circles in the fall; I was in the LA- London Program in the spring; I am returning to the same apartment and the apartment has been squatted; when can I move in?** August 8th

Miscellaneous

1. **What should I do with my belongings for the 4 weeks that I cannot live in the Circles?** It is your responsibility to determine what to do with your belongings. The college does not have storage space to hold students' personal items. We do not permit you to leave your belongings with another student.
2. **Where can I live during the 4 weeks that I cannot live in the Circles?** You have several options:
 - Go home
 - Sublet a place off-campus
 - Sublet a Circle Apartment in which squatters are staying (since squatters are returning to the same apartment, they don't need to move out)
 - If you are taking summer classes, Contact Conference and Events Services about securing a room on campus for those four weeks (information as to types of rooms available and the cost are available at CES.).

Subletting

1. **If I am subletting an apartment that has been squatted when do I have to move out?** If someone is squatting their apartment, they are permitted to stay through the summer. If they choose to sublet the apartment to someone, it is up to them to determine when that arrangement starts and ends.
2. **If I am subletting an apartment that has NOT been squatted when do I have to move out?** July 8th 5:00 p.m.
3. **If I am subletting an apartment that I will be living in this fall (apartment has NOT been squatted) when do I have to move out?** July 8th 5:00 p.m.
4. **How do I get keys for the apartment if I am subletting?** It is up to you to make arrangements with the resident. The Circles Area Office is not responsible for releasing keys to sublettees.
5. **How much does it cost to sublet a Circle Apartment?** It is up to the resident of the room you're subletting to determine. The Circles Office and the Office of Residential Life are not involved in any financial agreements worked out by the students.
6. **What do I need to do to sublet my apartment?** Summer Intention Forms were online April-May! You will need to register your sublettee and get permission (via signature) of each of your roommates if you do not fill out a Summer Intention Form. The sublet is not approved until you get a letter from the Circles RD approving the arrangement. Expect to hear from us within two weeks.
7. **What are the conditions regarding subletting my apartment?** The student to whom you wish to sublet must be an Ithaca College student who is eligible to live on campus (e.g., hasn't been judicially removed/restricted from campus, is a current student, etc.). It is up to you and your sublettee to make arrangements regarding key swaps, financial arrangements (this includes the cost of cable, responsibility for damage costs, etc.) If the keys are not turned in on time or if there are damages assessed to the apartment, the original resident(s) will be responsible for those charges. It will be up to them to make arrangements regarding compensation, if necessary. You must complete the summer intention form documenting the subletting arrangement and receive written permission from residential life in order for this to be official. If a sublet is not approved, the student will not be permitted to borrow lock out keys, will not be able to access mail, cannot loan out vacuums/plungers/pool equipment, and is prohibited from staying in your apartment.
8. **What if my roommates want to sublet the apartment, but I don't want that person living in my apartment?**
 - Let your housemates know your concerns and your reasons for not being comfortable with the arrangement.
 - E-mail circles@ithaca.edu to share your concerns.
 - Respond to the "Subletting Application" E-mail you will receive and ask for the application to not be approved.