

Driver Safety Class Schedule

(updated 6/24/08)



Fall 2008:

- **Classes will be announced prior to the Fall semester.**

*****If trip destination is over 3 hours in duration, students must have a relief driver. Therefore, students must change drivers every 3 hours.*****

Students who need to drive College-owned and leased/rented vehicles are required to take a free, two-hour driver safety class, which will be conducted on campus by the College's insurance company on various dates throughout each semester. This policy was strongly recommended by the insurance company in the interest of student safety and sound risk management.

Students 21 years and over who will be driving Ithaca College vehicles need to:

- Register for an upcoming class by visiting the Office of Risk Management, Job Hall 3.
- Complete the required **Driver Information Form** – approval is a 14-business day process.
- Print the **Ithaca College Handbook**. Please be sure to know the College policies and regulations contained within the Handbook prior to driving College vehicles and transporting passengers.

Students who take the driver class and pass the test with a score of 80% or higher will be eligible to drive College vehicles for one year from date of class completion. After one year, students will only be required to take a brief written test and must score 80% or higher.