

**GRADE APPEAL
SCHOOL OF BUSINESS**

DATE: _____

TO: _____, Professor

FROM: _____, Student Petitioner

SUBJECT: Grade Appeal for _____

I respectfully request a review of my grade in your course.

Stated Grading Policy in the Course Syllabus

(List the grading policy in its entirety. If the course attendance policy or other aspects of the course come into play in your appeal, state the pertinent policies, also.)

Compelling Reasons

I believe the following reasons are compelling. (State reasons clearly, citing the specific parts of the syllabus that pertain to the reason, and provide substantive corroboration.)

- 1.
- 2.
- 3.

Student Contact Information

Student ID: _____

Mailing Address: _____

Telephone: _____

E-Mail: _____
