

Ithaca College Shipping Form - Domestic: Within the USA

DESTINATION: Please fill in all fields in the sections below. *=Required Fields

* Name:

Company

* Address 1:

Address 2:

* City

* State

* Zip Code:

* Phone:

* Date:

INSTRUCTIONS FOR SHIPPING:

1. Fill in all required fields of the form.
2. Print the form
3. Attach form to the package with tape.
4. Send package with daily mail pick up

SHIPPING CONFIRMATION:

A notification of your tracking number and shipment is available. Please select the radio button below and provide your e-mail address. You may add an additional e-mail address to be notified as well.

- Send Confirmation
- Do Not Send Confirmation

E-mail Address:

E-mail Address:

BILLING INFORMATION:

* Cash: Yes No (# if no, fill in Dept. charge Acct.)

Bill Recipient or 3rd Party:

* Sender Name:

* Sender Phone:

* Department:

Dept. Charge (21 digits):

Acct. Format (00.00.00.000.0000.000.00000)

SERVICE INFORMATION: *=Required Fields

- * Signature Waiver (free)
- * Indirect Signature
- * Direct Signature
- Saturday Delivery

* Type of Services, Check One:

- Next day by 10:30 AM
- Next day by 3:00 PM
- 2nd day
- Ground

* Package Value:

PACKAGE INFORMATION:

Length:

Width:

Height:

MAILING SERVICES ONLY:

Surcharge Value:

Actual Weight:

Adjusted Weight: