CCR Review Process Flowchart for ICC Course Designations (including ICSM offerings)

START HERE

Designation Proposal with course syllabus submitted to ICC@ithaca.edu

(Responsibility – Faculty member and/or Chair/Program Director)

A request for clarification/revision is sent to the proposer

Proposal paperwork sent to Designation Subcommittee for review

Majority Approve?

No

Is it Approved Unanimously?

No

Yes

Yes

Proposal is sent to CCR for Discussion & Vote

Sent to CCR for approval w/o discussion

CCR Approves?

No

Yes

Proposer, Office of the Registrar, and other bodies are notified of new ICC designation