



School of Music

To: Block 1 & 2 Student Teachers, Cooperating Teachers and Supervisors
From: Marc Greene
Date: September 2020
Re: Senior Student Teaching COVID-19 Protocols

New York State Department of Education and Board of Regents has recently provided new information regarding senior student teaching. Based upon this, a list of protocols has been developed. These are outlined below and apply through the end of the Fall 2020 semester.

Please note the importance of regular and open communication between the student teacher, cooperating teacher and supervisor. This can be via any combination of electronic means, including phone, e-mail, and text.

1. Daily Tasks

- a. Student teachers are to be engaged in music teaching/learning related activities on a daily basis.
- b. As each school district is providing instruction in unique ways, there will likely be varieties of activities. These may include, but are not limited to:
 - i. Lesson design and planning
 - ii. Curriculum mapping
 - iii. Project Based teaching/instruction
 - iv. Live instruction
 - v. Synchronous and Asynchronous Virtual instruction
 - vi. Assessment design
 - vii. Reflection
 - viii. Dialogue/correspondence between student teacher and cooperating teacher in support of the above.
- c. Supporting materials may include, but are not limited to:
 - i. Lesson plans
 - ii. Links to virtual lessons and lesson materials
 - iii. Assessment tools

2. Student Teacher Assessment, Evaluation and Grading

- a. The S/D/F option is not available for Senior Student Teaching, as it is part of a professional accreditation program. Letter grades will be issued upon the completion of the course.
- b. The Task Stream-based mid-block and end-of-block IC Student Assessments will be utilized for Fall Semester student teachers.
- c. The supervisor will determine the course grade based upon the quantity, quality, and exhibited growth evidenced in the observations, supporting materials, and evaluations, in conference with the student and the cooperating teacher.

Student/Supervisor/Cooperating Teacher Activities in Possible Teaching Modes

Teaching Mode	Student Activities/Artifacts	Supervisor Activities/Artifacts	Cooperating Teacher Activities/Artifacts
Live	<ul style="list-style-type: none"> • Daily Planning/Communication with Cooperating Teacher • Observations (minimum of 3 with accompanying lesson plans) • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • In-Person or Live-Streamed Observations (minimum of 3 with accompanying lesson plans, at least one using the Danielson-style form) • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • Daily Planning/Communication with Student Teacher • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream
Virtual Synchronous	<ul style="list-style-type: none"> • Daily Planning/Communication with Cooperating Teacher • Observations (minimum of 3 with accompanying lesson plans) • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • Live-Streamed Observations (minimum of 3 with accompanying lesson plans, use of Danielson-style form is optional) • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • Daily Planning/Communication with Student Teacher • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream
Virtual Asynchronous	<ul style="list-style-type: none"> • Daily Planning/Communication with Cooperating Teacher • Sharing links to minimum of three virtual lessons and lesson plans with Supervisor • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • Observations reports prepared on minimum of 3 virtual lessons, use of Danielson-style form is optional. • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • Daily Planning/Communication with Student Teacher • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream
Hybrid Live/Virtual	<ul style="list-style-type: none"> • Daily Planning/Communication with Cooperating Teacher • Observations (minimum of 3, with a combination of live and shared links to virtual lessons and lesson plans with Supervisor) • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • Observations (minimum of 3 with a combination of live, live-streamed or virtual lessons, with the use of the Danielson-style form optional) • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream 	<ul style="list-style-type: none"> • Daily Planning/Communication with Student Teacher • Mid-Block Evaluation via TaskStream • End-of-Block Evaluation via TaskStream

3. NYS Certification Requirements – Further details will be provided by the Ithaca College Department of Education.
 - a. edTPA
 - i. Student teachers are not required to prepare and submit edTPA materials in order to be eligible for NYS teacher certification.
 - b. Assessment of Teaching Skills – Written
 - i. Student teachers must complete this NYS Teacher Certification Exam. Basic information about the exam may be found at
 1. (Elementary)
http://www.nystce.nesinc.com/TestView.aspx?f=HTML_FRAG/NY090_TestPage.html
 2. (Secondary)
http://www.nystce.nesinc.com/TestView.aspx?f=HTML_FRAG/NY091_TestPage.html
 - c. Certification Exams
 - i. If students intend to seek certification in states other than New York, please plan to research to find out what may be required in terms of exams and other material.
4. Learning/Teaching/Supervisory Options
 - a. Please note that there are at least three variables that will come into play as part of the above-mentioned Student/Supervisor/Cooperating Teacher Activities. These include.
 - i. Each school district will have its own protocols concerning the delivery of instruction, the permissible modes of student teacher engagement and the degree to which student teacher supervisors may be allowed to make live and/or virtual visits. There is a good chance that these protocols may change as the student teaching block progresses in response to current public health needs, so flexibility will be key for all parties.
 - ii. Each student teacher can exercise their options of teaching live, virtually or hybrid, based upon their degree of personal comfort and safety. First and foremost, they must also abide by the protocols put in place by their host school district.
 - iii. Each supervisor can exercise their options of observing live or through virtual live-feed based upon their degree of personal comfort and safety. They will work with the student teacher and cooperating teacher to arrange the appropriate technology to facilitate virtual observations.

This is new territory for all of us, so, as mentioned earlier, communication is key. Please feel free to reach out to me if you have any questions about these protocols, and I will do my best to provide guidance.