

ITHACA COLLEGE Professions Program School of Business

Workshops

All workshops are found and tracked within IC Engage. You must RSVP through IC Engage at least 24 hours in advance and bring your IC ID to swipe in & receive attendance credit.

Workshop 1: Making Success a Habit

Students learn about current trends, best practices, and tools that enhance communication as the norms of business evolve. These communication techniques will then be put into practice within the framework of creating a personal professional network.

Workshop 2: All-Star Interviewing

Students learn all aspects of the interview process, types of interview formats, and how to make the most out of each and every interview experience. Students will learn and begin to apply techniques that will help them to be prepared and confident for every interview they secure, including the development of a personal brand and knowing what employers want.

Workshop 3: Securing Stellar Internships

Students learn internship research techniques and resources, incorporating personal and professional networks into the internship search, and how to effectively structure the process of applying and securing the right internship for them.

Courses

BINT 10400—Informational Interview (Pass/Fail, zero-credit)

This program allows students to explore a career path of interest by conducting an interview with a professional. Students are expected to contact an individual within their selected profession, conduct an interview, and write up a reflection.

Prerequisites: Workshop 1: Making Success a Habit, Sexual Harassment Prevention Training Certificate & application.

BINT 20400—Career Exploration (Pass/Fail, zero-credit)

This off-campus experience gives students insight into their desired profession through a 30-hour job shadowing experience. Upon completion students will write a reflection.

Prerequisites: BINT 10400 – Informational Interview & application.

BINT 40400—Professions Program Completion (Pass/Fail, zero-credit)

Completion of BINT 40400 indicates that students have completed all four career development workshops as outlined above and the Leadership & Career Development sessions outlined below.

Leadership & Career Development

Complete a combination of **10 sessions** from the following categories within Engage:

- Career Connections (sessions are found in School of Business portal within Engage)
- Leading Others (sessions are found in Student Leadership Institute portal within Engage)
- Leading in a Diverse World (sessions are found in Student Leadership Institute portal within Engage)
- Leading Self (sessions are found in Student Leadership Institute portal within Engage)

All sessions are also tracked under the co-curricular transcript in Engage. You must RSVP through Engage at least 24 hours in advance and bring your IC ID to swipe in & receive attendance credit.

BINT 10400 - Informational Interview & BINT 20400 Career Exploration Completion Sequence

Online Sexual Harassment & Workshop 1: Making **Prevention Training** Success a Habit Certificate **BINT 10400** Informational Interview *In order ro receive credit, we must approve your application before you conduct the Informational Interview **BINT 20400 Career Exploration** *In order to receive credit, we must approve your application before you begin the Career Exploration

You are welcome to complete workshops 2 & 3 along with the Leadership and Career Development sessions anytime (before or after the Informational Interview and Career Exploration).