Getting to the Housing Portal and Signing Your Housing Agreement

The Housing Portal is where you will complete many important housing processes.

- 1. To get to the Housing Portal, log into <u>HomerConnect</u>. After logging in, select the Housing Portal option.
- 2. The first time you navigate to the Housing Portal, you will be prompted to sign the Housing Agreement.
 - a. If you are 18 or older, you will complete your agreement during this process.
 - b. If you are under 18, you will sign your agreement and also provide a copy to your legal guardian to co-sign.
- 3. First, enter general contact information including your cell phone and guardian name, cell phone, and email address. Once you have entered this information, select "Next."
- 4. The Housing Agreement reviews important housing information items including Ithaca College's 3-year <u>residency policy</u> and other expectations related to living on campus. Take time to fully read the document. You have the opportunity to download or print it as well.
- 5. After review, select the check-box acknowledging the Housing Agreement and enter your Student ID number to sign. Finally, select "Sign My Agreement" and click "OK."
- 6. You will now be redirected to the Housing Portal main page, where you may access many other housing processes.