

Submitting Housing Preferences

1. Log into the Housing Portal and then click on "Fall Selection 2019" and then click "next."
2. Enter your cell phone number and parent/guardian information, then click "next."
3. This page is where you will submit your room preferences. Scroll down until you see "Your Room Location Preferences"
 - a. To add a preference, click on the green + button and then select an option from the drop down list.
 - b. Click "select" to add it to your list. You must submit at least 4 preferences.
 - c. Use the up/down arrows to rank your preferences from top to bottom.
 - d. If you wish to remove a preference, click the red X button and click "ok."
4. Next, indicate if you have a first choice Residential Learning Community (RLC), if not, this can be left blank.
 - a. If you are interested in a RLC, you should indicate it here as well as complete a supplemental application for the community in the "Fall 2019 Section" area on the main page of the Housing Portal.
5. Once finished, click "next."
6. Fill out your housing roommate matching preferences by clicking "yes or no" to the questions.
7. Next, complete the roommate privacy settings.
 - a. If you leave the privacy setting to "no preference," the system will automatically show your information.
8. Click "Submit."