

INTERNSHIP SEARCH LOG – SPRING 2016

This form will help your Los Angeles advisor assess the progress of your internship search and provide timely input. Be sure to keep a copy for yourself. **Please submit this form to the Dean's Office or to the ICLA program office with the contact information below no later than Friday, December 11th.** You may use surface mail, e-mail or fax.

Your Name: _____ **Your Major:** _____

E-mail: _____ **Phone Number:** _____

- Please include a clean copy of your current resume and one sample cover letter that you have sent out soliciting an internship opportunity.
- Please list the companies where you have submitted your resume and cover letter. If more than fifteen, please submit additional sheets.

Please indicate the name of the company; contact person, date letter sent; response received.

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