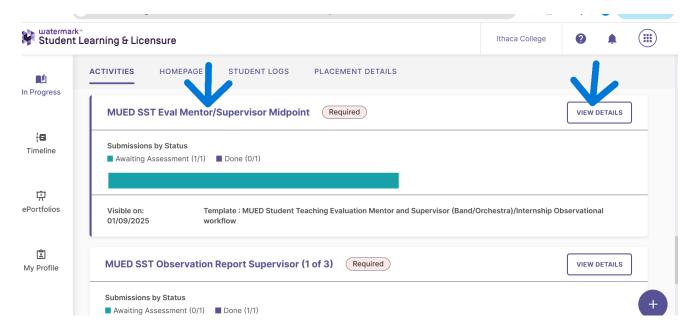
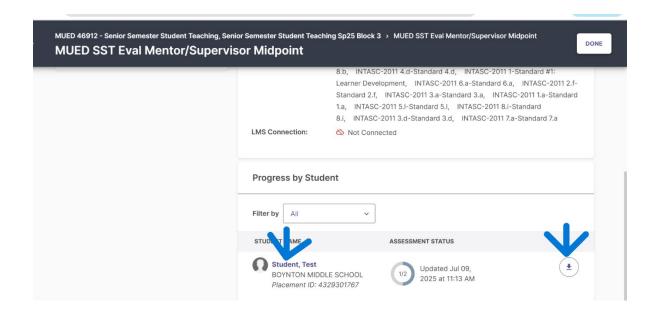
How to complete an assessment rubric:

As a mentor teacher, the only thing you will need to do in SLL is complete student teaching evaluations of your student. You can also view and download the assessments from the student and faculty supervisor.

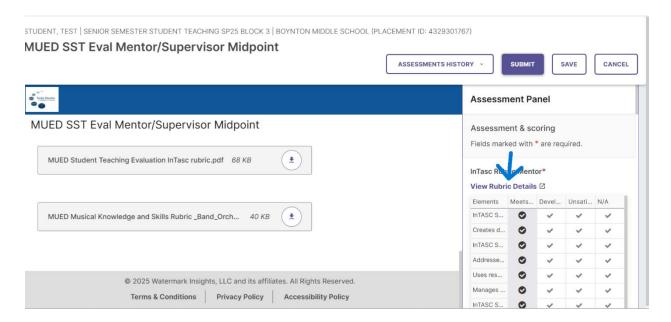
To access the assessment, click on either the name of the assessment or "View details."



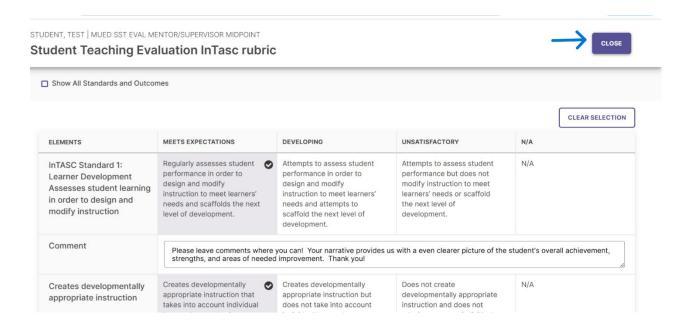
Next, you will see the student's name. Clicking on the student's name will take you into the assessment itself. The arrow on the right-hand side is available for you to download a PDF copy of your or any other assessors' completed/submitted rubric:



Next, you will see directions on the left side of the screen (with downloadable copies of the rubric(s) to be completed.) On the right-hand side of the screen, called "Assessment Panel" click on "View Rubric Details" to access a fillable copy of the assessment rubric:



Hovering your cursor over a box will raise and shadow it. Clicking it will leave a "check mark" and select it as the criteria you want to use to evaluate the student on that line (element) of the rubric. Please leave comments in the boxes underneath as appropriate. Once you are done, click "Close."



If you have more than one rubric to complete, you can access the next one by clicking "View Rubric Details" for the second rubric. Once all rubrics are complete, please click "Submit."

