

MTD Advising & Resources 2025–2026

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School of Music, Theatre, and Dance

Ithaca College



Presentation Overview

Purpose: understand advising, resources, and responsibilities

Five Sections

1. Overview
2. Contacts
3. Resources
4. Responsibilities
5. Career Planning

Advising Overview

- Each student is assigned a full-time faculty advisor
- Advisor information for each student is in Homer & Degree Works
- Advisor is first point of contact for academic guidance
- In a sense, Advising is Teaching

Key Contacts

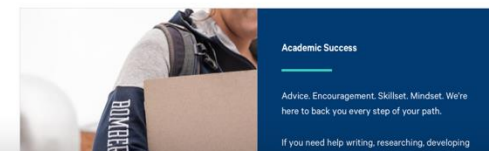
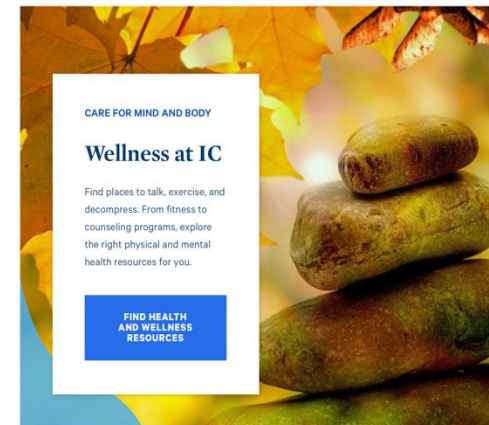
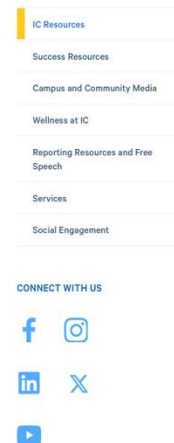
- Dean's Office: Luis E. Loubriel
- Music Education: Radio Cremata
- Performance Studies: Jennifer Kay
- Composition/Music Studies: Peter Silberman
- Music Grad Programs: Vadim Serebryany
- Theatre/Dance: Gavin Mayer, Ainsley Anderson, Saviana Stanescu
- Minors (Music, Theatre, and Dance): Alex Reed, Saviana Stanescu, Amy O'Brien

Student Resources Hub

- For Music Students page
 - Degree schematics, Homer, Degree Works, etc.
- For Theatre and Dance Students page
 - Degree schematics, Homer, Degree Works, etc.
- Registrar's site: Homer, Degree Works (instructional videos on Homer and Degree Works)
- ICC Project site – How to fulfill ICC requirements
- IT Student Resources – Tech support

Additional Student Support

- Student Accessibility Services
- Counseling & Wellness
- ICare Student Concern Form
- Academic Concern Form
- Leave of Absence Information



Advisee Responsibilities/Best Practices

- Take ownership of academic decisions
 - Advisors do not make decision for you
- Communicate effectively
 - Answer emails and file paperwork promptly
- Learn to find information online
 - Prepare for advising meeting in advance
 - Use Degree Works Plan
- Discuss Big Decisions Early
 - E.G, Change of Major; Study Abroad
- Consult the Catalog for
 - Academic Regulations
 - Requirements

Academic Advising

[Home](#) / [Tools for Student Success and Retention](#) / [Academic Advising](#)

Academic Advising

[Advising Is Teaching](#)

[Advising Models](#)

[During the session](#)

[How to Answer Difficult Questions](#)

[How to make the appointment](#)

[Preparing students for meeting](#)

[Preparing yourself for meeting](#)

[Resources and Tools](#)



Thank you for Advising our Students!

Ithaca College faculty, as teachers, mentors, and advisors, play an integral role in our students' success and well-being. Advising takes place formally, with assigned advisees/advisor roles, and informally.

Use the pages on this site to access information, resources, and tips to help you navigate the advising process.

Managing Expectations

- You are NOT expected to use every tool on this website with every student!
- Some models, questions and strategies will be more authentic to your teaching practice than others. Take what you need and leave the rest. They are here when you need them.
- Remember that while we can offer invaluable support to the students we advise, there are limits to what we can and should do. Always direct your students to mental health services when you feel a student may need professional counseling or help. Please share your concerns by filing an [ICare](#) referral.

Advisor/Faculty Responsibilities

- Meet new advisees early in the Academic year
 - Provide the student with a Registration Access Code so they may register.
- Post office hours/on-line booking
- Assist with information and planning
 - Teach students how to find the information on-line
- Guide decision-making and long-term planning
 - declaring a minor
 - Study Abroad
 - Adding a second major

Changes & Exemptions

- Waivers/substitutions: work with advisor
 - Submit form for approval (Department Chair and Assoc. Dean will review)
- Make up exempted music credits with electives

Career Planning – Overview

- Career Engagement Specialist:
 - Katrina Clark
- MTD Career Hub website

Email: kclark3@ithaca.edu

Office - Muller 101



Career Services – What to Expect

- Alumni and employer connections
- Career coaching & digital branding
- Interviewing and networking practice
- Resume help
- NEC Bridge Database

Career Services – How to Connect

- Office hours in Whalen & Dillingham
 - Katrina Clark
- Handshake account setup
- Event updates & IC Engage
- Weekly eNews

For Employers

[Home](#) / [Handshake - How To](#)

New To Handshake?

These are just a few of the benefits:

- Posted opportunities can be seen by every enrolled IC student (6000+) AND all alumni with a Handshake account
- Employers can select to post an opportunity at multiple Handshake schools simultaneously, eliminating the need to post separately at each institution
- Registration portal for career fairs
- Ability to remotely manage on-campus interview schedules

Need an Account?

- [@thaca.igshandshake.com](#)
- Click on "Employers"
- First time users, select "Need an Account"
- Complete your profile!

Center for Career Exploration and Development

Connect With Us

Who We Support

- First Year Student
- Second Year Student
- Third Year Student
- Fourth Year Student
- Alumni
- Faculty and Staff
- Parents and Families
- Employers

Equity, Inclusion, and Belonging

Equity, Inclusion, and Belonging: Our Commitment

- BIPOC Resources
- First-Generation Resources
- International Resources
- LGBTQIA+ Resources
- Neurodivergent and Disability Resources

Final Reminders

- MTD has a great source for advising—Shannon Hills—in the ASC Office (Academic Service Coordinator)
- Bookmark resource pages
- Communicate proactively with students
- Use career services early and often

Q&A

Questions?

Contact: mtdassocdean@ithaca.edu