

ICC Annual Report AY 2024 – 2025

I. Responsibilities of the Office of the ICC:

A. Organizing the collection of artifacts

- The primary goal for AY 24-25 was to implement the collection of artifacts from courses across the ICC curriculum and begin to assess students' learning in Perspective and Competency courses.
- With generous support from the Director of Academic Assessment and Accreditation, implementation of artifact collection included the following:
 - Creation of a [calendar/roadmap](#) for ICC assessment
 - A brief [survey](#) was created and distributed to faculty teaching in the ICC, asking them which assignment from their Canvas site should be collected.
 - Student artifacts were collected and submitted to the Watermark OAP platform from Perspective and Competency courses in the following areas:
 - Capstone, Creative Arts, Humanities, Natural Sciences, and Writing Intensive
 - This process is currently slow/onerous due to the limitations of the OAP Watermark system. A new platform will be used for ICC Assessments beginning in January 2026. We are hopeful that the new platform will improve the artifact collection method.

B. Assessing student artifacts

- Assessment Training:
 - Faculty members serving on the ICC-CAC were trained in assessing artifacts using the [Watermark OAP](#) system.
- Assessment by ICC-CAC Faculty:
 - For AY 24-25, the Office of the ICC aimed for assessment by the ICC-CAC of 50 artifacts each in the areas of Creative Arts, Humanities, Natural Sciences and Writing Intensive. This number was achieved by all members of the ICC-CAC. The Office of the ICC beta-tested the inclusion of AI in assessments using

ChatGPT in assessing Capstone artifacts. Assessment results are available as a separate report via the ICC Assessments Teams site.

- The plan for AY 25-26 is to scale up the assessment numbers. Ideally, ICC-CAC members will review 100 artifacts each while also supplementing this labor with AI.
- Discussion of AI Use in ICC Assessments:
 - Members of the ICC-CAC held a robust conversation in September 2025 on the use of AI in ICC assessment processes.
 - The ICC-CAC unanimously approved the use of AI for assessment purposes. However, all agreed that this needs to continue being balanced by human assessment.
 - The Director of the ICC began working with members of the Learning & Innovative Technologies unit to develop procedures for incorporating AI in assessments.
 - This process is currently limited by the number of student artifacts that can be uploaded to the AI project at one time and in one day.
 - A new process, using OpenAI's file tools, which support a wide range of file types, is currently being tested in IT. If this process is successful, it may be incorporated in ICC assessment processes.

C. Student Support

- The Office of the ICC is dedicated to student support, which includes advising as well as processing Course Waiver Substitutions for transfer and study abroad courses.
 - Students are encouraged to use the [Petition for ICC Designation](#) to request approval for Study Abroad and Transfer courses. However, the Office of the ICC also responds to these requests in person and via email.
 - The Office of the ICC submits approximately 300 to 400 Course Waiver Substitutions per semester.
- The Office of the ICC works closely with the Office of the Registrar to review student transcripts, course catalogs and general education requirements from other institutions, as well as Degree Works to

ascertain which courses meet the Student Learning Outcomes of ICC Perspective and Competency courses.

- The Office of the ICC responds to all student inquiries via in-person advising, emails, zoom, and phone calls. Interactions with students range from 10 to 20 per workday when classes are in session.

D. Faculty/ASC Support

- The Director of the ICC responds to inquiries by faculty and members of the Academic Support Center regarding how courses apply to students' majors/programs.
- Departments wanting to include an ICC - designated course in their program must complete and submit the [ICC Designation Application](#), which is reviewed by the Director of the ICC for inclusion in the program. An average of 200 courses (through the Ithaca and London campuses) are offered each semester through the ICC.
- The Director of the ICC assists in organizing the registration process as well as registering first year and transfer students during the summer.

E. Administrative and Office of the Provost Support

- The Office of the ICC maintains the web pages connected to ICC programming as well as all advising and administrative materials/forms connected to the office.
- The Director of the ICC supports the Associate Provost in seat designation for each semester and completes reports regarding ICC seat availability upon request. These reports are supported by data provided by the Office of the Registrar and the Reporting Center.
- The Director of the ICC serves on the [All-College Assessment Committee](#) as well as on the ICSM – CAC.

Respectfully Submitted,

Chrystyna Dail

Director of the ICC