Ithaca College Los Angeles Program

Fall 2026 Pre-arrival Packet

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CALENDAR

Semester Dates and Deadlines	
Monday, April 6	Fall ICLA Notification Form due https://ithacaedu.formstack.com/forms/fall_icla_notification_form
Friday, April 17	Resume and sample cover letter due to ICLA office Email to iclaprogram.fall2026@gmail.com
Friday, June 5	Kapi housing application due
Wednesday, June 10	Authorization form to pay Kapi rent through school due
Friday, June 12	Internship Search Log due to ICLA office Email to iclaprogram.fall2026@gmail.com
Sunday, August 16	Kapi housing opens
Wednesday, August 19	ICLA Orientation (MANDATORY)
Monday, August 24	Classes and internships officially begin
Monday, September 7	Labor Day (ICLA offices closed, no classes)
Monday, November 23 - Friday, November 27	Thanksgiving Week (no classes)
Friday, December 4	Last day of classes and internships
Monday, December 7 - Friday, December 11	Final Exams (exams on same schedule as weekly class schedule)
Sunday, December 13	Kapi housing ends

GETTING TO LOS ANGELES

Airports:	LAX (25 miles from ICLA) Hollywood Burbank (BUR) (4 miles from ICLA) Flights to LAX tend to be cheaper than to Burbank. Uber, Lyft and taxis are available from either airport. Taxis tend to be more expensive. A bus runs from the Burbank airport near the AVA Burbank apartments approximately once/hour.
GPS:	Use the address of your apartment; more information will be sent prior to your arrival.

HOUSING INFORMATION

ICLA has partnered with Kapi Residences to provide student housing. Students may choose to use Kapi housing or find other off-campus housing of their choice. More information can be found on the Ithaca page of the Kapi website here: https://kapiresidences.com/ithaca/.

Kapi manages fully furnished apartments for ICLA students at two different locations:

- AVA Toluca Hills
  - across the street from the ICLA Pendleton Center
  - pools, gym, in-unit laundry, outdoor grilling
  - lounges, game rooms
  - less convenient to shopping
- AVA Burbank
  - about 1 mile from the ICLA Pendleton Center
  - pools, gym, in-unit laundry, outdoor grilling
  - less expensive
  - more convenient to shopping

A complete inventory list for Kapi apartments can be found here:
Kapi Apartment Inventory List

KAPI RENTAL RATES (per student)

	per month	semester total	parking
AVA Toluca Hills shared*	$1,595	$6,327	$95/month
AVA Toluca Hills private**	$3,095	$12,277	
AVA Burbank shared*	$1,495	$5,930	$95/month
AVA Burbank private**	$2,895	$11,484	
AVA Burbank studio***	$3,600	$14,280	

* a shared bedroom in a 2-bedroom unit with a roommate and other housemates.
**a private bedroom in a 2-bedroom unit with other housemates.
***a private studio apartment with no other housemates.

SECURITY DEPOSIT

Kapi charges an additional $500 holding fee after your application has been approved. **This fee is non-refundable if you cancel before signing the lease**. Upon move-in, this fee becomes your security deposit, which is refundable upon move-out, depending on any apartment damages or unpaid bills. Kapi also charges a non-refundable $250 placement fee, which is due with first month's rent.

- If you choose to defer to another semester after paying the holding fee, you can also defer the holding fee up to two semesters. Beyond that, the fee will be non-refundable.

RENTERS INSURANCE

Kapi requires each student to have liability insurance. If you do not have liability insurance, Kapi can provide a damage waiver for $5/month which covers up to $300 for accidental damage. It does not cover damage to personal items or theft. This fee will be waived if the student can provide proof of coverage with their own insurance.

- Renters insurance is very inexpensive. Kapi suggests https://www.lemonade.com/ as an alternative for obtaining personal insurance.

UTILITIES

Kapi covers utilities for each apartment, but only up to a certain amount. Electricity is covered up to $100/month, and water is covered up to $80/month. Students will be responsible for any monthly overages. The total overage will be divided up evenly between tenants, along with a $3 processing fee.

PARKING

If students plan to have a car while in Los Angeles, they can request parking at both the Toluca Hills and Burbank locations for an additional $95/month. Reserved parking spaces will be assigned based on availability and is not guaranteed.

PAYING RENT THROUGH ITHACA COLLEGE STUDENT FINANCIAL SERVICES

Students can request that their Kapi rent and placement fee be billed on their student account by filling out this form **by Wednesday, June 10.**
https://ithacaedu.formstack.com/forms/kapi_rent_payments

- This is for rent and placement fee only!
- All other expenses, including parking, utility overages, liability insurance, and any other applicable fees must be paid by the student through the Tenant Portal.

For questions concerning Kapi housing, please contact:

Zack Ismayilov
Los Angeles Resident Advisor, Kapi Residences
losangeles@kapiresidences.com
(844) 809-6667

KAPI APPLICATION PROCESS AND TIMELINE

Friday, June 5	Kapi housing application is due. You can find the application on the Ithaca page of Kapi's website here: https://www.kapiresidences.com/ithaca
Within 24 hours of submitting application	Students will receive an email from Kapi approving the application, as well as information on next steps. You will also receive a text or email with instructions for creating a Tenant Portal.
Within 48 hours of receiving approval email	Once students receive the email from Kapi, you will have 48 hours to set up your Tenant Portal and pay the $500 holding fee, which will reserve your bed space. YOU ARE ONLY GUARANTEED OCCUPANCY IF YOU PAY THE HOLDING FEE WITHIN 48 HOURS.
Approximately 30 days before move-in date	Students will receive their electronic Lease Agreement approximately 30 days before the move-in date. The lease will include your exact address and dates of occupancy. Please read and review carefully!
Within 48 hours of receiving lease	Once students receive their Lease Agreement, you will have 48 hours to review and eSign the lease. **PLEASE NOTE: If you decide after signing the lease to not attend ICLA, you are responsible for paying an early termination fee equal to 2 months rent. See your lease for more details on early termination.**
2 Weeks before Move-in	Students will receive Occupancy and Parking forms via email. Failure to complete these will delay your move-in and your parking assignment.
At least 72 hours before Move-in date	Students must pay the first month's charges (rent + placement fee) at least 72 hours before the move-in date in order to receive move-in instructions.
48 Hours before Move-in date	Students will receive move-in instructions 48 hours before move-in date
Sunday, August 16	Students move into Kapi housing
Sunday, December 13	Students move out of Kapi housing

EXPENSES

While you are living in Los Angeles, you will need money for books, food (there is no meal plan in LA), transportation, and entertainment. We estimate that students spend approximately $700 to $1000 a month for personal living. **That amount will vary depending on the individual student's lifestyle.**

WORKSTUDY/COLLEGE EMPLOYMENT

The Los Angeles Program has limited work study and college employment available. If you receive either in your financial aid package, ***please be aware the LA Program will NOT be able to fulfill your total work study/college employment allotment.*** More information regarding student employment opportunities will be emailed to you.

HEALTH SERVICES

ICLA students use local doctors, hospitals, urgent care clinics, and therapists for their healthcare needs. You should check with your health insurance provider before coming to LA about how to find in-network doctors. The ICLA staff can give recommendations for various providers for your healthcare needs. If you have prescriptions that will need refilling, please talk to your current pharmacist or healthcare provider about how you will get prescription refills while in Los Angles. There are CVS and Walgreens pharmacies near the ICLA Pendleton Center.

MAIL

All ICLA students will be assigned a mailbox at the Pendleton Center. You can receive US Postal mail, FedEx, UPS, or any other deliveries there. You will also be able to receive mail at your apartment; however, previous students have found that shipping packages to the Pendleton Center is more secure than having packages delivered to their apartments.

Use the following address to send any personal items to Los Angeles before you arrive. You must include the suite number!

"Your Name"
Ithaca College
3800 Barham Blvd, Suite 305
Los Angeles, CA 90068

TRANSPORTATION

The Los Angeles metroplex is a sprawling urban city. Due to its size, getting around the city can be challenging, especially while you become familiar with the roads and public transportation system. The easiest way to get around Los Angeles is by car. Having a car is not a necessity, **but it is definitely to your advantage to have access to a car**. Past students have driven to Los Angeles, shipped their car, or rented a car locally. Current regular gas price in the Los Angeles area is about $4.80/gallon.

CAR SHIPPING

ICLA does not have any specific recommendations for car shippers. You will need to talk to several companies and find out their policies. CarTalk.com has a good page discussing car shipping considerations. Past students and alums have used many different companies including:

- Sherpa Auto Transport
- Auto Shipping Group
- Chips Transport
- Ship a Car Direct

CAR RENTALS

Most rental companies will charge daily fees for drivers under 25 years old. Make sure you understand the rate, fees, and taxes before signing a contract. If you are unsure about renting a car, you can wait until you are in Los Angeles and settled into your apartment, and then make a decision. *We will send out more car rental information as it becomes available to us.*

Typically, if you are going to be renting a car, you must have:

- A major credit card (if you don't have one, you can get your own card on a parent's or guardian's account).
- Proof of insurance.

RIDE SHARE APPS

Uber and Lyft are very popular ride share options in Los Angeles.

- Lyft offers Lyft Pink, a monthly membership that saves you 5% off car rides and offers other perks for riders.
- Uber offers Uber One for frequent riders and Uber Eats customers.

PUBLIC TRANSPORTATION

The Los Angeles public transportation system is the **Metro**. It covers the Greater Los Angeles area from the San Fernando Valley to Northern Orange County and includes buses, subways, and surface rail. The Metro website has great information on its system.

The Metro is accessed with TAP cards which can be purchased at subway stations, Customer Centers, or online. You can load money onto a physical TAP card or the TAP app and use it on 26 transit agencies across Los Angeles County! All the information is on their TAP website.

One-way Metro fare is $1.75 and includes unlimited transfers for two hours.

TAXI SERVICE

If you want to take a taxi, you need to phone one in advance or use the Curb app. Be aware that taxicabs can be expensive in Los Angeles (almost $3.00 per mile). Two reputable cab companies in Los Angeles are United Taxi of Burbank (818-480-3333) and United Independent Taxi (323-653-5050).

APPLYING FOR AN INTERNSHIP

Please read and follow these directions carefully! It contains important information pertaining to resources for your internship search and the procedures for applying and securing an internship.

STEP ONE: UPDATE YOUR RESUME AND WRITE A SAMPLE COVER LETTER

A proper resume and cover letter are vital for landing an internship. There will be virtual Resume and Cover Letter Workshops for ICLA students. It is mandatory to attend one of these workshops. Dates and times will be emailed to you.

STEP TWO: SEND YOUR RESUME AND SAMPLE COVER LETTER FOR APPROVAL

Your resume and cover letter must be approved by the ICLA office before you apply to any internships. Email your resume and a sample cover letter to **iclaprogram.fall2026@gmail.com** by **Friday, April 17** for review. You will receive notes in a timely manner to revise and finalize your resume and cover letter.

STEP THREE: SEND OUT COVER LETTERS AND RESUMES

Send a cover letter and resume to companies that interest you. If there is a name listed as a contact, address the cover letter to him/her/them. Otherwise, address the letter to "Dear [Company Name] Recruiting Team" or "Dear Hiring Manager."

Please read the listings over carefully. A company may prefer that you e-mail your resume and cover letter. Other companies may have their own application form online.

Be aware that the contact person listed in our database may have changed since the listing was last submitted. If you are aware of any changes, please notify us by email at **iclaprogram.fall2026@gmail.com**.

STEP FOUR: COMPLETE AND SUBMIT THE ATTACHED "INTERNSHIP SEARCH LOG"

As you are sending out your resume, keep track of where you sent them by completing the attached "Internship Search Log" (page 20). Submit a copy of your log to **iclaprogram.fall2026@gmail.com** **by Friday, June 12**. If you have already been approved to accept an internship by the ICLA office, please indicate that in your log.

STEP FIVE: SECURING AN INTERNSHIP

About half of the students attending the Los Angeles Program will have secured an internship before arriving in Los Angeles. If you are still looking for an internship upon your arrival, you must continue applying to internships, follow up with applications you have already submitted, and schedule interviews in your free time.

IMPORTANT! Do not schedule interviews or social events on Wednesday, August 19, from 9am – 5pm when ICLA Orientation is scheduled.

If you interview for an internship by phone or over Zoom, you might get an offer for the internship at that time. You should tell the person making the offer that you need to get approval from the ICLA director before accepting, and you'll let them know as soon as you obtain the approval.

Before accepting an internship, all students are *required* to receive permission from the ICLA Office by email (iclaprogram.fall2026@gmail.com) or by phone (323-851-6199).

STUDENT STATUS VERIFICATION LETTER

If a company needs written verification that you are a full-time student and will be earning credit for your internship, go to our website (www.ithaca.edu/la) and click on "Credit Verification Request" in the left column. Click the link and complete the form. We will receive your request and send the company a letter on your behalf. Be sure to provide us with all the necessary information (contact name, company address and email).

2026 ICLA INTERNSHIP LISTINGS

Companies that have shared internship listings with ICLA directly can be found through our website on the menu item "Internship Listings." These listings are constantly being updated and vetted, and we will continue to update listings as we receive them. If you have any questions about a specific listing, please contact us.

1) Log into the page with your Netpass credentials.
2) Click on "Internship Listings Link" at the bottom of the next page.
3) Use the search box to find internships with key words (music, development, agency, etc.).
4) Click on any entry to see the full information for that particular internship.

ADDITIONAL RESOURCES

The ICLA office will email you additional internship listings as they become available. You are not required to obtain your internship through our listings. There are additional resources listed below and on the following page. You are encouraged to apply to any internship you find. Contact us about any internship you have questions about.

If you have any questions or need help with your materials, please call us at (323) 851-6199 or email us at iclaprogram.fall2026@gmail.com. We are here to help you any way we can!

INTERNSHIPS at MAJOR MEDIA CONGLOMERATES

While our database listings provide information for some specific departments within some companies, online applications are the primary method for applying to major conglomerates. Below is a list of links that may be helpful in your search.

TIP: KEEP TRACK OF APPLICATION DEADLINES AND APPLY EARLY! Be as SPECIFIC as possible when given the opportunity to describe your interests. If you are interested in working on a particular facet of their company (ex: television show, film company, website), mention it! You will have a better chance of getting your resume into the right hands.

NBC Universal https://www.nbcunicareers.com/internships
Scroll down to the dropdown option "Open Positions." Make sure that you are applying for California-based positions.

ABC/Disney https://jobs.disneycareers.com/professional-internships
Scroll down to the Los Angeles location. This will compile a full listing of all internships in the state. You can also specify which department or cities you'd like to narrow it down to: Burbank, Beverly Hills, Los Angeles, etc.

Sony Pictures Entertainment http://www.sonypicturesjobs.com/internships
Narrow down your search by selecting the Location of Culver City, CA. Click on the posting for more information and to apply.

Fox https://foxcareers.com/Students
Scroll to the bottom of the page and select "Search for Internships." Narrow down your search by selecting California as the Location.

Paramount (CBS, Nickelodeon, BET, MTV Networks, Comedy Central)
http://www.paramount.com
Scroll down to "Internships" to learn about Paramount opportunities. (These might be included in the Viacom internship listings.)

Warner Bros. Discovery https://careers.wbd.com/global/en/c/early-careers-jobs
Make sure that you look at postings in California.

ONLINE INTERNSHIP RESOURCES

EntertainmentCareers.net

EntertainmentCareers.net, which is updated daily, lists internships in the major fields of communications. Be sure to click on "Internships" on the top of the home page.

Indeed

On Indeed.com, enter "internship" in the "what" field and "Los Angeles, CA" in the where field.

Handshake

- Create an account at ithaca.joinhandshake.com/
- Sign into Handshake using your Netpass username and password.
- Click on the "Jobs" tab on the blue bar in the top right.
- Search "intern" in the Job Title field and "Los Angeles, CA" in the City, State or Zip Code field.

mandy.com

mandy.com is helpful for finding film production and development internships

- Create an account.
- Click on the "Jobs" tab on the white bar and select "Opportunities."
- Select "California" in the "State" box and then select "Search Jobs."

Linkedin

Many companies will post internships on Linkedin.com, and we recommend you create a free profile there. On the site, type any keyword that fits what you're searching for (film, marketing, PR, etc.), then filter the results by Job Type (Internship) and Location (Los Angeles and Burbank). Play around with the keywords and filters to see various results.

This information is also available on the Careers section of our website.
Please visit: https://www.ithaca.edu/academics/roy-h-park-school-communications/los-angeles-program/career-sites

Before accepting an internship, all students are *required* to receive permission from the ICLA Office by email (iclaprogram.fall2026@gmail.com) or by phone (323-851-6199).

RECENT INTERNSHIP SITES
(SPRING 2026)

42 Management	Jam in the Van
87 North Productions	JXB Media
Abel Cine	LA Filmforum
AEFH Talent Agency	La Monte Production
Alta Global Media	Mometu
Black Box Management	Ocean Front Entertainment
Brand33	Partizan Entertainment
Calico	Picturestart
CalTech Athletics	Pressman Film
Carter Salute Prods.	Producer Entertainment Group
CCA Talent Management	Purse First Studios
Channel 101	Revry
Creative Engine Entertainment	Row K/Media Capital Technologies
Dartford Productions	Rugged Entertainment
Delirio Films	Signature Post
Disney Studios (Hulu)	SMITHHOUSE
Escape Artists	Stewart Talent Agency
FirstGen Content	Straw Hut Media
FOX Entertainment	The Daisy Fandom
FOX Sports	The Ogunlesi Group
Free Association	Thunder Road Pictures
Get It Made	Voyage Media
Good Planet Innovation	Waterfall Films
Gungnir Entertainment	Wonder Worldwide Films
Humorist Media	XYZ Films
Intellectual Property Group	Zero Gravity Management

SAMPLE COVER LETTER

Do not copy exactly! AND PROOFREAD BEFORE SENDING!

STEVE KEREM

(323) 851-6199 | skerem@ithaca.edu

February 12, 2026

Dear Hiring Manager:

I'm excited to apply for the Social Assistant position at The Home Edit, as listed on Hello Sunshine's website. As a senior in Television & Digital Media Production at Ithaca College, I bring extensive experience in digital content creation and social media management. I will be attending the Ithaca College Los Angeles Program this summer and receiving college credit for my internship.

My journey in storytelling has taken me through a variety of mediums—I've directed a globally award-winning short film, created commercial theatrical trailers for regional theatre, and built a community of over 20,000 on TikTok, showcasing my ability to create compelling, viral content that I'm excited to bring to The Home Edit's social media channels. In my previous roles as an Amazon Prime Brand Manager and Digital Marketing Intern at the Pennsylvania Shakespeare Festival, I gained valuable experience in managing social media, crafting engaging content, and implementing SEO best practices. My proficiency in Adobe Premiere Pro, combined with my collaborative skills and ability to manage production schedules, ensures high-quality content delivery. I understand the importance of maintaining a consistent brand voice, particularly for a visually-driven brand like The Home Edit.

I am deeply passionate about creating inclusive spaces that celebrate diverse voices and foster meaningful conversations. I thrive in collaborative environments, valuing open communication and teamwork to drive creativity and innovation. I am particularly drawn to The Home Edit's unique blend of form and function and am eager to contribute to your social media strategy and content creation. With my creative vision, technical skills, and insight into social media trends, I am confident I would be a valuable addition to your team.

I look forward to the opportunity to discuss how I can contribute to The Home Edit's continued success and growth in the social media space. I will be arriving in Los Angeles the week of August 17 and can be reached at (323) 851-6199 or skerem@ithaca.edu.

Thank you for your consideration.

Sincerely,
Steve Kerem

SAMPLE RESUME (1 page only!)

Create a style for your resume. Let it stand out without being too busy!

STEVE KEREM

(323) 851-6199 | skerem@ithaca.edu | www.linkedin.com/in/steve-kerem

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EDUCATION

Ithaca College | Ithaca, NY — Expected graduation: May 2027
Roy H. Park School of Communications
Bachelor of Fine Arts in Writing for Film, Television and Digital Media
Minor in Marketing

Ithaca College London Center — Jan – May 2025

Do NOT put High School info in EDUCATION section! And NO headshots!

INTERNSHIP

Production Intern — May – Aug 2026
Karga Seven Pictures | Boston, MA

- Provided research for several docu-series in production, created call sheets and travel itineraries for crew and talent, and drafted weekly shoot schedules.
- Assisted with general office duties as needed.

EXPERIENCE

Most recent experience goes first.

Coordinating Producer — Aug 2025 – Present
Roommate Rumble | Ithaca College Television | Ithaca, NY

- Supervise crew and talent for a comedic game show series.
- Coordinate production and post-production schedules, organize host scripts and talent questions, and create social media posts.

Make sure your alignment is neat!

Staff Writer, Life & Culture — Sep 2024 – Dec 2025
The Ithacan | Ithaca, NY

- Wrote weekly articles covering campus events, local creatives and film reviews to spotlight Ithaca's cultural scene.

Teaching Assistant — Aug – Dec 2024
Cinema Production | Ithaca College | Ithaca, NY

- Assisted with class projects and demonstrations, provided constructive feedback on students' work.
- Mentored students on best practices and set etiquette.

Equipment Specialist — Jan – May 2024
Park Portable Equipment Services | Ithaca College | Ithaca, NY

- Inspected and tested various production equipment, verified and filled rental orders and managed returns.

WORK EXPERIENCE

Server | The Copper Door | Salem, NH — May – Aug 2025
Sales Associate | J Crew Outlet | Salem, NH — May – Aug 2024

SKILLS

Software: Adobe (Premiere Pro, Photoshop, Lightroom), Final Cut Pro, DaVinci Resolve, Canva
Camera: Sony FX6, Sony A7IV
Social Media: Instagram, Snapchat, TikTok, YouTube

Keep skills to your hard skills – specific tech, apps, programs, software, and social media platforms.

You can also include a section for EXTRACURRICULAR ACTIVITIES.

USING EMAIL AS EFFECTIVE BUSINESS COMMUNICATION

As you embark on the internship search process, it is important to be mindful of your business communication skills. Internship coordinators may ask that you contact them via email to schedule interviews and go over important details pertaining to your internship experience. Here are some tips:

- Treat emails as if they were written letters. Address the recipient appropriately (Dear Sir, Dear COMPANY NAME Internship Coordinator, etc.). Add your own signature and sign your email "Sincerely" or "Best."

- Read over your email after you have completed composing it. Spell check may not catch common mistakes like "from" and "form" or "the" and "he." Make sure your capitalization and punctuation are correct. Do not hastily press *send* without at least one read-through.

- When attaching your resume and/or cover letter, be sure that it is a format that can be opened on ANY computer. PDFs are great, DOCX is not. Be mindful of the name of your file. AWESOMERESUME.pdf will not make the right impression. A simple solution is using your first and last name, ex: STEVE KEREM_RESUME.pdf.

- ALWAYS FOLLOW UP! If you send an email to a company, give the internship coordinator time to respond – 2 weeks is the general rule. After that, you can follow up with a polite email re-stating the information included in your original.

- After an interview, whether by phone, on Zoom, or in person, ALWAYS send a thank you email. Make sure it is timely – within 2 days of your interview. Also, be sure it conveys the message you want to send: GRATITUDE.

Here's an example of bad vs. good email communication:

THE BAD

Hey!

I'm interested in interning for you're company. I will be attending the Ithaca College LA Prorgam.

Attached is my reseme and cover letter. I'd like to hear back from you.

Thanks!
- Steve

THE GOOD

Dear Mr. Smith:

I am currently a student majoring in Cinema and Photography at Ithaca College. I will be attending the Ithaca College Los Angeles program for the upcoming semester.

Attached, please find my resume and cover letter. I can be reached via email (at this address) or by phone at 987-555-1234.

Thank you for your consideration.

Sincerely,
Steve Kerem

Following these simple rules will make your email communication effective and professional. **REMEMBER – EMAIL IS A REPRESENTATION OF YOU.** It should reflect your professionalism and should serve as an indication of your future as an intern.

INTERNSHIP FAQs

1. When should I send out my cover letters/resumes?

   You can start as soon as your cover letter and resume are approved by the ICLA office.

2. How many companies should I send my resume to?

   There is no set number - it all depends on the kind of internship you are looking for. You should apply to any internship you are interested in (though we generally recommend sending out at least 10-15 resumes).

3. Do I need to get an internship prior to arriving in Los Angeles?

   No. Typically about half of the ICLA students do not finalize their internships before they arrive in LA. However, you must be proactive in researching and applying to internships that interest you prior to your arrival.

4. How many interviews should I go on before choosing my internship?

   We recommend that you send your resume and cover letter to all the internship sites that genuinely interest you. During your first weeks in LA, you will still have ample time to schedule interviews at those sites that you are considering. After you have completed the interview process, it will be easier for you to make your final decision.

5. How can I find out about new internship opportunities that might not be listed on the database?

   Before your arrival in Los Angeles, companies may have contacted us looking for interns. We will send out new internship listings as we receive them. Also, frequently check major media conglomerate websites and other career websites for the latest listings. If you are interested in an internship opportunity and cannot find contact information, please contact us at iclaprogram.fall2026@gmail.com and we will assist you.

6. How many hours are interns required to work?

   You should work 45 hours per registered internship credit.

   6 credits: minimum 270 hours over the semester / ~20 hours per week
   7 credits: minimum 315 hours over the semester / ~23 hours per week
   8 credits: minimum 360 hours over the semester / ~26 hours per week

   You can work for more hours per week or over the semester than the minimum required hours.

7. Can I have more than one internship?

   Yes, depending on your field of interest and where you work. Some companies may only want you to work two days a week, so you can work the remaining days at another company. We advise you to focus first on obtaining one internship in your primary field of interest.

8. How dressed-up will I need to get for my internship?

   The answer depends on the type of internship. If you are going to work in a "corporate setting" like a talent agency, advertising agency, or public relations firm, you will need to dress more formally. If you're working in a more casual office, you might wear a good pair of jeans and a nice shirt.

9. Can I work at a paid internship?

   Yes! Being paid has no effect on your internship credits.

FALL 2026 ICLA COURSE INFORMATION

1. ICLA students register for courses on their normally designated day and time.
2. ICLA students are required to enroll as a full-time student with a minimum of 12 credits, unless approved for part-time status. Students should consult with their faculty advisor and Student Financial Services before requesting part-time status.
3. All ICLA students are required to enroll in GCOM 32600-61 *Media Industries*, a one-credit course that meets three times over the course of the semester (dates and time TBA).
4. All ICLA students are required to enroll in an internship for 6-8 credits.
5. Instructions on how to register for courses will be emailed prior to registration.
6. Any questions pertaining to ICLA courses should be directed to Dr. Stephen Tropiano, Program Director, at iclaprogram.fall2026@gmail.com.

The following courses will be offered in Los Angeles in Fall 2026:

CNPH 30000	*Fiction Film Theory**	4 credits
MASS 43700	*Thesis Writing for Film and Television*	4 credits
TVR 33500	*Electronic Media Criticism*** ±	4 credits
GCOM 32600	*Media Industries (REQUIRED)*	1 credit

*Writing Intensive (ICC)
**Writing Intensive and Diversity Designated (ICC)
±Fulfills requirement for TVR 46000 Senior Seminar

ICLA Fall 2026 List of Accepted Students
(will be revised based on pending applicants)

Blake Beeler	MiCaila Lohrfink
Jesse Bernarduci	Jesus Luna
Taylor Brunn	Meghan Macsuga
August Culhane	Alanna Manning
Braedy Dilger	Evan Marshall
Madeline Dombrow	Maribel Martinez
Riley Freedman	Francesca Mendez
Abigail French	Morgan Moracco
Caleb Ghia	John Murillo
Nicholas Gregory	Mo Plizga
Caroline Grier	Eden Reiling
Janelle Harris	Max Ross
Cameron Howard	Adena Roth
Zell Kurth	Nolan Sheehan
Rhaya Lau	Sofia Soto
Sabrina Layman	Ethan Wilson

INTERNSHIP SEARCH LOG

This form will help your ICLA advisor assess the progress of your internship search and provide timely input. **Please submit this form to iclaprogram.fall2026@gmail.com no later than Friday, June 12.**

Your Name: _____ Your Major: _____

E-mail: _____ Phone Number: _____

- List the companies where you have submitted your resume and cover letter. If more than fifteen, please submit additional sheets.
- Indicate the name of the company, contact person, date applied, and response received.

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