



Higher Education Opportunity Program

TRANSFER STUDENT CERTIFICATION FORM

Instructions:

This certification of Transfer Student Eligibility is to be completed by the HEOP/EOP/SEEK/CD Director at the student's current institution; a copy of this form shall be retained on file by both institutions.

HEOP student loans are currently limited to \$24,000 for commuter students and to \$30,000 for resident students (\$36,000 for resident HEOP students in NYC). HEOP students must be informed that there may be no loan limit for students who transfer to other NYS-sponsored opportunity programs such as SEEK/CD and EOP.

Student Information		
Last Name	First Name	Middle Name
_____	_____	_____
Date of Birth	Last Date of Attendance	
_____	_____	

Student is applying for:

Fall Semester Spring Semester Academic Year _____

Eligible for the Foster Youth Care Initiative? Yes No

Indicate the specific terms of participation, omitting enrollment in any pre-freshman activities.

Please indicate FT for full-time or PT for part-time. If the student enrolled in less than twelve credit hours, indicate the number of credit hours. For PT, starting July 1, 2024, use TAP

calculations: <https://www.nysed.gov/sites/default/files/heop-semester-of-eligibility-memo-2-5-2024.pdf>

Term	FT/PT	Term	FT/PT	Term	FT/PT	Term	FT/PT
Summer_	-	Fall_	-	Winter_____	-	Spring_	-
Summer_	-	Fall_	-	Winter_____	-	Spring_	-
Summer_	-	Fall_	-	Winter_____	-	Spring_	-
Summer_	-	Fall_	-	Winter_____	-	Spring_	-
Summer_	-	Fall_	-	Winter_____	-	Spring_	-
Summer_	-	Fall_	-	Winter_____	-	Spring_	-



We hereby certify that _____ (Student's Name) _____ has been enrolled in _____ (Current Institution) _____

from _____ (Start Date) _____ to _____ (End Date) _____ and has met the academic and economic eligibility requirements

for the respective opportunity program upon admission. This student has used a total of _____ (Number

of Semesters Used) semesters of HEOP eligibility at this institution.

According to our records, the student has also used _____ (Number of Semesters Used-) _____ semesters of eligibility at the following colleges/universities:

Institution Name	Start & End Dates
_____	_____
_____	_____
_____	_____
_____	_____

Supporting documentation is on file at this institution for this student and we understand that the documentation is subject to an audit by New York State.

Program Director Name Printed: _____

Institution: _____

Signature: _____

Date: _____

Phone: _____

Email: _____

Please send this form to:

Denise Polanco
Director
Office of Access, Opportunity & Achievement
Ithaca College, Peggy Ryan Williams (PRW) 072
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