



PARKING RULES AND REGULATIONS

Office of Public Safety and Emergency Management

*Updated August 19, 2026**

*Policies, fees, fines, and regulations described in this document are subject to change at any time at the direction and approval of College Administration, Financial Services or Parking and Traffic Appeals and Policy Advisory Committee

Introduction

Ithaca College is fortunate to be able to provide adequate parking to all members of the IC community. Permit holders are obligated to adhere to parking regulations at all times in the interest of safety, security, and maintaining order. Permit holders also understand that parking is on a first come, first served basis. The College assures the campus community that ample parking is available at all times, though not necessarily in those lots closest to the center of campus.

Parking policies remain in effect at all times (24 hours a day, seven days a week, year-round), and the Office of Public Safety and Emergency Management is responsible for enforcement of these policies as well as New York State Vehicle & Traffic Laws on campus. Only vehicles that are properly registered, insured, and display license plate(s) in accordance with New York State Vehicle and Traffic Laws may operate and/or park on campus.

Parking patrons must always park in clearly designated parking spaces. In an emergency, vehicle and traffic obstructions pose a real threat to public safety. Parking in fire lanes, along roadways, on grass, walkways, sidewalks, or other non-designated parking areas is strictly prohibited. The use of fire lanes to load and unload is also strictly prohibited, unless prior permission is granted. Violators of any of the above are subject to adverse actions including fines, towing (at the owner's expense), revocation of parking privileges, and/or campus code of conduct referral.

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1. Parking Policies

1.1 General Policies

1. All members of the Ithaca College community and visitors must display a valid parking permit to park on campus Monday through Friday, 8 AM – 5 PM. Permit restrictions are not enforced at other times unless otherwise posted.
2. A parking permit is considered valid only if displayed according to parking policies or special instructions given by Parking Services.
3. Parking is permitted only in marked spaces in paved lots, and as directed in gravel lots.
4. A parking permit does not guarantee a parking space in any specific lot. Vehicle operators are responsible for locating a legal parking space on campus and must give themselves ample time to do so. The inability to find a legal space, or risk of being late, is not a valid reason for violating these policies.
5. A disabled vehicle is not exempt from parking policies. Flashers or hazard lights are for emergencies only; their use in other circumstances does not exempt a vehicle from parking policies.
6. Loading/Unloading: Fire lanes are strictly enforced. Limited loading or unloading in a fire lane may be permitted only when authorized. To request authorization, contact Parking Services Monday–Friday, 7:30 AM – 3:30 PM, or Public Safety outside of those hours.
7. Parking privileges are terminated when a student is suspended or expelled, or when a faculty or staff member's employment is suspended or terminated.
8. Posted time limits are in effect Monday through Friday, 8 AM – 5 PM, unless otherwise posted. Any vehicle parked continuously beyond the posted time limit is subject to multiple citations and may be towed off campus at the owner's expense.
9. All parking permit and citation fees are subject to change upon the direction and approval of College Administration and Financial Services.

1.2 Timed Parking Spaces

1. A vehicle may not remain in a designated time limited space beyond the posted time limit during the restricted hours.
2. Vehicles parked in a time limited space longer than the posted time will receive a citation and may receive a warning to move.
3. Warning notifications are sent to the contact information listed on the owner's parking account. Parking Services is not responsible if an owner fails to keep this information current and, as a result, does not receive the notification.
4. If the vehicle is not moved, it may be towed from campus at the owner's expense.
5. Any vehicle parked continuously beyond the posted time limit is subject to multiple citations and may be towed off campus at the owner's expense.

Timed spaces are restricted Monday through Friday, 8:00 AM – 5:00 PM and are tow-away zones.

1.3 Visitor Parking (Monday–Friday, 8 AM – 5 PM)

1. Visitor parking is available in the Visitor Lot, located at the corner of Conservatory Drive and Alumni Circle.
2. The Visitor Lot is reserved for Ithaca College guests visiting campus. Students, faculty, and staff parking there will be issued a citation and may be towed at the owner's expense.
3. Office of Admission guests may park in designated spaces in P-Lot or the Visitor Lot.
4. All lots are available without a permit after 5 PM on weekdays and all day on weekends, unless specifically reserved for a campus event.
5. Visitor permits are required on all guest vehicles parked outside of the Visitors Lot unless a campus event applies or prior arrangements have been made through Parking Services or Conference and Events.
6. Faculty, staff, or students with guests parking on campus must register the guest's vehicle [online](#) or in person at the Parking Services Office.

1.4 Overnight (Monday–Friday, 5 PM – 8 AM) and Weekend Parking

1. Students with overnight guests parking on campus must register the guest's vehicle [online](#).
2. Overnight parking on weekdays runs from 5 PM to 8 AM, and all day on weekends. Students, faculty, staff, and visitors may park in any colored lot except M-Lot during these hours.
3. Fire lanes, no-parking zones, and certain marked reserved spaces remain enforced 24 hours a day, 7 days a week.
4. All accessible spaces are available to the general public on nights and weekends, provided the vehicle displays a valid, municipally issued accessible permit.

1.5 Fall, Thanksgiving, Winter, and Spring Breaks and Reading Days

1. Blue permit holders may park in blue lots only.
2. Red permit holders may park in red lots only.
3. Posted restrictions remain in effect in fire lanes, no-parking zones, time limited spaces, accessible spaces, and other reserved spaces and lots.
4. Vehicles left on campus during these breaks must be parked in the S-Lot Extension.
5. Residents of the Circle Apartments who leave a vehicle during these breaks may park in the L-Lot Extension or S-Lot Extension.

1.6 Summer Break

1. Permit restrictions are not in effect during the summer. Visitors and members of the Ithaca College community may park in any non-reserved space or lot on campus, and no permit is required for visitors.
2. Fire lanes, no-parking zones, time limited spaces, accessible spaces, reserved spaces/lots, and lots closed for events or construction remain enforced.

3. Reserved lots include P-Lot (Admissions lot next to PRWC), the Visitor Lot, the M- and A-Lot visitor spaces, and the Alumni Hall lot.
4. Reserved spaces include all maintenance spaces, all spaces marked with green "RESERVED" signage, and all spaces bearing the Americans with Disabilities Act accessible symbol.
5. Vehicles left on campus during summer break must be parked in the S-Lot Extension (east side, next to Emerson Hall) or the L-Lot Extension (west side, next to woods).

1.7 Reserved Areas

1. Ithaca College provides a limited number of reserved parking spaces only when reserved parking is critical to campus operations.
2. Reserved spaces are restricted according to the limits posted on their signs. These spaces are tow-away zones and are enforced 24 hours a day, 7 days a week, unless otherwise marked.

1.8 No Parking Areas

Parking is prohibited in the following locations:

1. Designated No Parking Areas/Zones.
2. Fire lanes, fire exits, and within 15 feet of a fire hydrant.
3. Unmarked areas — no parking is permitted in any area not identified as a parking space.
4. Yellow curbs, which designate fire lanes or no-parking areas/zones.
5. Doorways, loading zones, service entrances, and construction sites.
6. Lawns, sidewalks, crosswalks, parking lot driveways, and across painted lines.
7. Traffic lanes.
8. Against the flow of traffic.

Vehicles parked in a No Parking Area/Zone are subject to citation and may be towed off campus at the owner's expense.

1.9 Parallel Parking Areas

In all parallel parking spaces on campus, vehicles must be parked with the passenger (right) side parallel to the edge of the parking lot, road, or curb, so that when the vehicle pulls out of its parked position it travels in the same direction as other traffic on that side of the roadway or lot.

1.10 Snow Removal

The Residence Hall Snow Plowing Plan increases campus safety, improves the thoroughness of plowing efforts, and reduces the time it takes to plow lots generally used by residence hall students.

When snow has accumulated enough to initiate the plan, residential students are notified to move their vehicles to designated alternative lots between 6 PM and 9 PM (see table below). Unless a snow emergency is declared, students are generally notified 48 hours in advance through Intercom and Residential Life. Grounds notifies Residential Life when the plan is to be initiated and posts a message on Intercom; the same message is sent to residence hall students via Residential Life.

Clear-Out Day	Residential Lot	Alternative Lot
Monday	CC	L Ext.
Tuesday	L	F / J-Blue
Wednesday	A	M
Wednesday	J	F
Wednesday	Z	S Ext.
Thursday	B	C
Thursday	D	C
Thursday	R	C or Z
Thursday	S	C

1.11 Barricaded or Coned-Off Parking Lots or Spaces

To support campus operations and maintain a safe, secure, and orderly campus, Ithaca College may temporarily barricade or cone off parking lots or individual parking spaces.

1. Barricaded or coned-off lots and spaces are considered closed or reserved and are not available for parking unless specifically authorized.
2. Do not move or remove barricades, cones, signs, or other traffic control devices to access or park in a closed or reserved area.
3. Vehicles parked in a barricaded or coned-off area — or that entered by moving or bypassing barricades, cones, or other traffic control devices — are subject to citation and may be towed at the owner's expense.
4. Drivers must follow all barricades, cones, signs, traffic control devices, and directions from authorized personnel, even if their parking permit would otherwise allow them to park in that location.

2. Vehicle Registration and Parking Permits

2.1 Who Needs a Permit

All members of the Ithaca College community and visitors must display one of the permits described below to park on campus Monday through Friday, 8 AM – 5 PM. Permit restrictions are not enforced at other times unless otherwise posted.

2.2 Properly Displaying a Permit

A valid parking permit must be properly displayed on the vehicle at all times while parked on campus. A permit that is not displayed correctly is treated the same as not having a permit.

1. Permits must be displayed according to the instructions provided when issued and must be visible and able to be visually verified by Parking Services or Public Safety staff.
2. A permit being purchased, active, or within its valid dates does not mean the vehicle is parked in compliance if the permit is not properly displayed.
3. A purchased or ordered permit that is active or within its valid dates does not excuse the vehicle from citation fees if it is not properly displayed.
4. The purchase date, active date, expiration date, or any other permit information does not replace the requirement to properly display the permit on the vehicle.
5. Permits that are missing, not visible, placed incorrectly, altered, damaged, or otherwise unable to be visually verified may result in a citation and towing.
6. Permit holders are responsible for ensuring their permit is properly displayed whenever their vehicle is parked on campus.

2.3 Permit Types and Fees

Ithaca College issues the permit types below. Each has its own fee, eligible lots, display requirements, and validity period — reference the quick-comparison table for an overview or jump to a specific permit's detailed profile below.

Permit Type	Fee	Valid Lots / Where to Park	Validity
1. Blue Permit — Faculty & Staff	\$0.00	F, G, J-Blue, K, L-Blue, L-Ext, M, O-Blue, S-Ext, T, U, W, Y, Z	Jan 16 – Jan 15 (1 yr)
2. Red Permit — Upper-Class, Continuing Ed & First-Year Commuter	\$232.00	A, B, C, CC, D, J-Red, L, L-Ext, M, N, O-Red, R, S, S-Ext, Y, Z	Aug 15 – Aug 14 (1 yr)
3. Red Permit — Graduate Students	\$90.00	A, B, C, CC, D, J-Red, L, L-Ext, M, N, O-Red, R, S, S-Ext, Y, Z	Aug 15 – Aug 14 (1 yr)
4. Red Permit — First-Year Students	\$500.00	A, B, C, CC, D, J-Red, L, L-Ext, M, N, O-Red, R, S, S-Ext, Y, Z	Aug 15 – Aug 14 (1 yr)

Permit Type	Fee	Valid Lots / Where to Park	Validity
5. Temporary Student Permit	\$6.00/day; \$25– \$50/week	Red lots	Dates marked on permit
6. Visitor Permit	\$0.00	Visitor Lot, A & M-Lot visitor spaces, Y-Lot, or as indicated on permit	Date(s) of visit
7. Motorcycle Permit	Same as regular permit	Designated motorcycle spaces; otherwise as permit lot allows	Same as underlying permit
8. Construction Permit	\$0.00	Red lots (general laborers); approved onsite areas (superintendents)	Duration of project
9. Maintenance and Vendor Permit	\$0.00	Blue & Red spaces, Maintenance/Vendor spaces, timed space, Visitor Lot	Duration of business
10. Trustee Permit	\$0.00	Any blue or red lot (non-reserved spaces)	N/A

Fees, lot assignments, and validity dates above are summarized for quick reference. See the full profile for each permit below for complete terms.

Permit Descriptions

2.3.1 Blue Permit — Faculty & Staff

Fee: \$0.00.

Valid lots: F, G, J-Blue, K, L-Blue, L-Ext, M, O-Blue, S-Ext, T, U, W, Y and Z.

Display: Hangtag must be displayed clearly (front facing forward) from the rearview mirror, or face-up on the dashboard near — but not obstructed by — the vehicle's state registration sticker.

Validity: One calendar year, from midnight January 16 through January 15 of the following year.

2.3.2 Red Permit — Upper-Class, Continuing Education, and First-Year Commuter Students

Fee: \$232.00.

Eligibility: Students with at least sophomore status who have completed at least two semesters matriculated at Ithaca College or another institution, and commuting first-year students living within 50 miles of Ithaca College.

Valid lots: A, B, C, CC, D, J-Red, L, L-Ext, M, N, O-Red, R, S, S-Ext, Y, and Z.

Display: Sticker must be permanently affixed to the inside of the driver's-side rear window, clearly visible.

Transferability: Permits are issued for a specific registered vehicle; non-transferable and may not be removed or used on another vehicle. A removed permit is no longer valid.

Validity: One academic year, from midnight August 15 through August 14 of the following year.

Refunds: Students who return their permit to Parking Services no later than the Friday of the first full week of the spring semester are eligible for a 50% refund of the purchase price. A Spring-only permit can also be purchased in mid-December at 50% of the full-year price.

2.3.3 Red Permit — Graduate Students

Fee: \$90.00.

Valid lots: A, B, C, CC, D, J-Red, L, L-Ext, M, N, O-Red, R, S, S-Ext, Y, and Z.

Display: Sticker must be permanently affixed to the inside of the driver's-side rear window, clearly visible.

Transferability: Permits are issued for a specific registered vehicle; non-transferable and may not be removed or used on another vehicle. A removed permit is no longer valid.

Validity: One academic year, from midnight August 15 through August 14 of the following year.

Refunds: Students who return their permit to Parking Services no later than the Friday of the first full week of the spring semester are eligible for a 50% refund of the purchase price. A Spring-only permit can also be purchased in mid-December at 50% of the full-year price.

2.3.4 Red Permit — First-Year Students

Fee: \$500.00.

Eligibility: Students who have completed fewer than two semesters matriculated at Ithaca College or another institution.

Valid lots: A, B, C, CC, D, J-Red, L, L-Ext, M, N, O-Red, R, S, S-Ext, Y, and Z.

Display: Sticker must be permanently affixed to the inside of the driver's-side rear window, clearly visible.

Transferability: Permits are issued for a specific registered vehicle; non-transferable and may not be removed or used on another vehicle. A removed permit is no longer valid.

Validity: One academic year, from midnight August 15 through August 14 of the following year.

Refunds: Students who return their permit to Parking Services no later than the Friday of the first full week of the spring semester are eligible for a 50% refund of the purchase price. A Spring-only permit can also be purchased in mid-December at 50% of the full-year price.

Ithaca College continually assesses its operations, procedures, and policies to foster sustainable thinking and practice in its day-to-day management, and to strengthen students' connection to the College and their foundation for success in the first year. As a result, first-year students are strongly encouraged not to bring vehicles to campus.

2.3.5 Temporary Student Permit

Fee: \$6.00/day (limited to 3 days per month); \$25.00/week (limited to 3 weeks per academic semester), then \$50.00/week thereafter.

Valid lots: Red lots only. Holders may also park in the evening and overnight in the lots listed under Section 1.4, Overnight and Weekend Parking.

Display: Hangtag must be displayed clearly (front facing forward, not covered or obstructed) from the rearview mirror, or face-up on the dashboard near — but not obstructed by — the state registration sticker.

Validity: For the period of time marked on the permit. Parking Services reserves the right to limit the duration and number of times a temporary permit is issued for an alternate vehicle.

2.3.6 Visitor Permit

Fee: \$0.00.

Where to park: The Visitor Lot (directly south of the main entrance on Conservatory Drive), designated spaces in A- and M-Lots* near the Athletics and Event Center, Y-Lot, or as indicated on the permit. Permits and permission for these designated spaces are available at the visitor booth or the *Athletics and Event Center information desk.

Restrictions: Reserved for Ithaca College guests only — students, faculty, and staff may not obtain a visitor permit. A visitor permit is required for all guest vehicles parked outside the Visitor Lot, unless a campus event applies or prior arrangements have been made through Parking Services or Conference and Events.

Hours: All lots are available without a permit from 5 PM–8 AM on weekdays and all day on weekends, unless reserved for a campus event. Accessible spaces are available nights and weekends to any vehicle displaying a valid municipal accessible permit.

Registration: Overnight guests must be registered [online](#); daytime guests must be registered [online](#) or in person at the Parking Services Office.

2.3.7 Motorcycle Permit

Fee: Same as a regular vehicle permit; no charge if the holder already has a valid regular parking permit.

Restrictions: Valid in any space reserved for motorcycles regardless of lot designation. When parking in a regular space, motorcycles must park only in a lot for which their permit is valid.

Display: Placed on one of the front forks, preferably the one with the state registration sticker.

2.3.8 Construction Permit

Fee: \$0.00.

General laborers: Restricted to Red lots. The Parking & Transportation Coordinator and the Director of Planning, Design and Construction determine the appropriate location for each project based on space availability.

Superintendents & approved equipment/delivery vehicles: Only superintendents and site-sensitive equipment/delivery vehicles approved by the Director of Facilities, Planning, Design and Construction (or designee) are granted onsite parking privileges.

2.3.9 Maintenance and Vendor Permit

Fee: \$0.00.

Eligibility: All approved college vendors and qualified Ithaca College staff or faculty who meet the applicable eligibility requirements and have supervisor approval.

Restrictions: May park in Blue and Red designated spaces, Maintenance/Vendor spaces, overtime in timed spaces and the Visitor Lot for a reasonable amount of time to conduct Ithaca College business.

2.3.10 Trustee Permit

Fee: \$0.00.

Restrictions: All Trustees are eligible. Vehicles displaying a valid Trustee Permit may park in any blue or red lot, in spaces that are not specifically reserved.

2.4 Replacement, Lost, or Stolen Permits

1. Lost or stolen permits must be reported immediately to Ithaca College Parking Services.
2. Fraudulently reporting a lost or stolen permit, altering a permit, or using a permit that has been reported lost or stolen can result in campus code of conduct disciplinary action; the vehicle displaying the fraudulent permit is subject to citation and may be towed off campus at the owner's expense.
3. If a permit is removed, damaged, lost, stolen, or remains with a previous vehicle, a \$10.00 replacement fee will be charged to obtain a new permit.

Student parking permits affixed to a vehicle are non-transferable and may not be removed and/or used on another vehicle.

2.5 Permit Fee Increases

Upper-class (Red) permit fees are determined on an academic-year basis at one-half of the percentage tuition increase, not to exceed a 5% calculated cost increase, rounded up to the nearest even whole number. For example: if tuition increases 2.0% and the current permit fee is \$120.00, the increase is $1.0\% \times \$120.00 = \1.20 , rounded up to a fee of \$122.00. Upper-class permit fees generally increase annually using this formula, but remain subject to change upon the direction and approval of College Administration and Financial Services.

2.6 Permit Holder Responsibilities

1. Notify Parking Services of any change to the vehicle's registration information — including use of an alternate vehicle, license plate, make, model, color, and year.
2. Students may have only one permit issued to one vehicle at a time. A student who needs to drive an unregistered alternate vehicle must obtain a temporary permit in person at the Parking Services office.
3. Faculty and staff may register several vehicles and display their permit on any registered vehicle. To use an unregistered alternate vehicle for one day, call Parking Services; for anything beyond one day, obtain a temporary permit in person.
4. Report accurate vehicle information when registering — including license plate, make, model, color, and year.

2.7 Fraudulent Permits

Parking permits that have been fraudulently obtained, counterfeited, or misused are never considered valid. Vehicles displaying such a permit will be issued a citation and may be subject to towing without warning. Vehicle owners and/or operators in possession of a fraudulent permit may also face campus disciplinary action or code of conduct referral under Student Code of Conduct.

3. Citations, Fines, and Towing

3.1 Citations

A parking citation is served by handing it to the vehicle's operator or attaching the physical citation to the vehicle. Parking Services is not responsible for the loss of the physical copy of a citation. Email or courtesy-letter notifications are generally sent the next business day after a citation is issued, to the most current address on file for the vehicle owner — but these notifications are purely a courtesy and are not the primary means of notifying an owner of a citation. Vehicle owners should keep their mailing and email address current with Human Resources or the Registrar's Office, and keep their vehicle information current with Parking Services.

3.2 Responsibility for Violations

The person whose name is registered to the parking permit is responsible for violations by vehicles displaying that permit. If a vehicle has no parking permit, the registered owner of the vehicle is responsible. All costs incurred for collection and/or legal fees will be the sole responsibility of the receiver of the citation or registered owner.

Unpaid citation associated with a student vehicle will be transferred to the student account (bursar) for payment after the late fee is applied on the twelfth of the month following the late fee being applied.

Unpaid citations may prevent the renewal of a parking permit or may subject the vehicle to being towed at the owner's expense.

3.3 Fine and Fee Schedule

Citation fees are subject to change upon the direction and approval of College Administration and Financial Services. Citation payments are for the full amount due; partial payments are not accepted. To maintain a fair and equitable campus parking experience and ensure campus safety, Ithaca College has established the following schedule of fines:

Violation	Description (including, but not limited to)	Fine
Permit Violation	Parking without a permit; expired permit; wrong lot for permit; invalid or returned permit; license plate and/or vehicle that does not match the information registered to the permit, etc.	\$50.00
Reserved & Parking Lot Violations	Parking privileges revoked; parking in a reserved space, no-parking zone, or grass; overtime in a timed space; parked over the line or on the curb; left side to curb; closed, barricaded, or coned lots.	\$60.00
Fire Lane	Parking in a marked fire safety zone (fire lane; in front of a hydrant).	\$140.00

Violation	Description (including, but not limited to)	Fine
ADA Accessible Hangtag	Parking in a designated ADA accessible space without a state issued permit or license plate; using a fraudulent ADA accessible hangtag; parking in an ADA accessible aisle.	\$140.00
Fraudulent Permit	Parking using a fraudulent permit.	\$100.00
Blocking Traffic	Blocking a driving area, roadway, or access road.	\$75.00
Moving Violation	Including speeding, running a stop sign, etc.	\$75.00
Reckless Driving	Driving in a dangerous manner given the circumstances or road conditions.	\$75.00
Late Fee	Added when payment is not received within 30 calendar days of the citation's issuance date.	\$25.00

3.4 Towing

Ithaca College reserves the right to have a vehicle removed (towed) from College-owned and/or -controlled property at the owner's expense, without any requirement of advance notification.

Towing for Failure to Pay Fines

1. Faculty, staff, students, and affiliates who accumulate \$200 or more in unpaid fines/fees will have their parking privileges revoked, subjecting their vehicles to towing.

Students who reach the \$200.00 threshold two or more times in an academic year may also face campus disciplinary action or code of conduct referral under Student Code of Conduct.

2. Vehicles not registered with Parking Services that receive five or more unpaid citations or warnings may be subject to towing.
3. Parking Services will notify the vehicle owner (if known) by email when parking privileges have been revoked before the vehicle is subject to towing. Once notification has been sent of the revocation, additional notice(s) may not be provided before the vehicle is towed.
4. Parking privileges will be restored once fines/fees have been paid in full.

3.5 Towing Fee Schedule

Towing fees are based on the City of Ithaca's current fee schedule and are subject to change:

Item	Fee
Regular tow	\$200.00 plus sales tax
Hook-up	\$50.00 plus sales tax
Dollie or flatbed (if required)	\$25.00 plus sales tax

Item	Fee
Storage	\$50.00/day after the initial 24-hour period a towed vehicle is stored; any time beyond 24 hours is billed as a full additional day
Special problem or circumstance	\$35.00 additional fee
After-hours release (9:00 PM–7:00 AM)	Up to \$50.00, charged by the tow truck operator

Fines and fees associated with towing are determined by the City of Ithaca and are paid to the towing company directly. Ithaca College does not set or control these charges.

4. Appeals

1. Any person issued a citation has the right to file an appeal within 10 calendar days, after which the right to appeal is forfeited.
2. Appeals must be filed [online](#).
3. The only proper basis for an appeal of a summons is that the cited regulation was not violated.
4. The Parking and Traffic Appeals Board — an independent body of faculty, staff, and students — considers all violation appeals. Members review all relevant information and make a decision.
5. If an appeal is not granted, the appellant may re-appeal within 10 days of notification of the original decision, but only by submitting new information that was not previously considered by the Board.
6. If an appeal is granted and payment was already made on the citation, a refund/credit will be issued.
7. The Board may waive or adjust the amount of a citation fine as part of its decision.
8. All decisions of the Board — including any waiver or adjustment of a fine — are final and not subject to further appeal.
9. After the appeals process is complete, any fines still owed must be paid within 30 days of notification of the appeal result to avoid a late fee.

5. FERPA

5.1 The Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. It applies to all schools that receive funds under an applicable program of the U.S. Department of Education, and gives parents certain rights with respect to their children's education records.

5.2 Student Parking Account Records

Student parking account records are classified as education records and are therefore protected by FERPA. Ithaca College Parking Services may not release any information to parents/guardians without written consent from the account holder. An email sent from the student's Ithaca College email account can serve as this consent.

6. Parking and Traffic Appeals and Policy Advisory Committee

The Parking and Traffic Appeals and Policy Advisory Committee reports to the Dean of Students. All members are appointed by the Dean of Students, who also appoints co-chairs from among its members.

6.1 Committee Functions

1. Recommending policy relative to the regulation of vehicular operation on campus, including parking policies, parking fees, parking fines, and registration.
2. Reviewing parking citation appeals. The committee meets regularly to review appeals and submits its decisions to the Office of Public Safety and Emergency Management, which notifies appellants of the committee's decision in writing. All decisions are final and confidential.

6.2 Membership

1. Three Student Affairs and Campus Life staff members (at least one from Residential Life).
2. One student member, nominated by Student Government.
3. One faculty member, nominated by Faculty Council.
4. One staff member, nominated by the Staff Council.
5. One Office of Facilities staff member, nominated by the Associate Vice President for Facilities (joins the committee only during scheduled policy meetings).
6. Director of Public Safety and Emergency Management, or designee (non-voting, ex-officio).
7. A Parking Services staff member (non-voting, ex-officio).