

Request for Admittance to the School of Business

Name _____ Student ID Number _____

Local Address _____

Local Phone Number _____

Email Address _____

Permanent Address _____

Permanent Phone Number _____

Student Signature

Date

Transferring from another school at Ithaca College

Attach the following:

- Brief typewritten statement describing your reason(s) for choosing your major and/or concentration.
- Change of School Form
- Unofficial Transcript (Homer)
- CAPP Report (Homer)
- Concentration Form for School of Business (If you have 45+ Credits)

Adding Accounting/Business Administration as an additional major

Attach the following:

- Brief typewritten statement describing your reason(s) for choosing your major and/or concentration.
- Addition of Major Form
- Unofficial Transcript (Homer)
- CAPP Report (Homer)
- Concentration Form for School of Business (If you have 45+ Credits)

A MINIMUM GPA OF 2.5 IS REQUIRED FOR ADMITTANCE TO THE SCHOOL OF BUSINESS

If your cumulative GPA is less than a 2.5, explain why it is not a true reflection of your academic abilities
(Attach statement to this form)

School of Business
3rd Floor Dean's Suite
(607) 274-3940
www.ithaca.edu/business

*Preferred deadlines for full consideration: March 1st and October 1st

Date Received _____